

2.2 Catering to student Diversity

2.2.1 The institution assesses **the learning level of students** and organises special programs to cater to **different learning needs** of the students

KSKV Kachchh University assesses the learning levels of its students and organizes special programs to cater to their diverse learning needs. Teachers in different courses identify advanced and slow learners based on students' performance in internal and semester-end examinations, taking appropriate steps to support slow learners. Here are some strategies used to assess the learning levels at the university:

Formative Assessment: Most university programs focus on formative assessments. Continuous evaluations take place in the classroom through quizzes, classroom tests, assignments, presentations, practicals, study tours, vivas, and projects. This process helps identify advanced and slow learners and addresses their learning needs accordingly.

Summative Assessment: The university conducts internal and semester-end examinations. Faculty members analyze student performance and develop strategies to support those who perform poorly. The university also conducts retests and organizes remedial classes for these students.

Peer Teaching: Some departments have formed student groups where advanced learners help slow learners understand various topics.

Training Centers: The University encourages advanced learners to join training centers that prepare students for competitive examinations, including PhD entrance and NET/SET examinations.

Mentor-Mentee Scheme: Each department has a Mentor-Mentee Cell, comprising students and teachers. Teachers act as mentors, identifying the needs of both advanced and slow learners.

Reassessments: The university has a system for reassessing answer sheets for students who are dissatisfied with their results. Through RTI, the university provides copies of answer sheets and allows students to request reassessment.

Remedial/Enrichment Classes: Some departments conduct remedial or enrichment classes for slow learners, where difficult topics are re-taught.

Student counseling and Feedback: University departments regularly conduct informal counseling sessions. During these sessions, they identify the varying levels and needs of students. Feedback of the students also help the university to know their needs.

NET/GSET QUALIFIED IN MATHEMATICS



Dhairya Bhatia
GSET- 2018



RAJGOR POOJA
NET 2024 GATE &
GSET2023



Soneji Aslak
Ahmad, NET 2021
& GSET 2018



Bhatt Harshesh
NET2024, GSET
2023 & GATE 2023



Dharti A Sorathiya
GSET 2023



Kajal S. Baldaniya
GSET 2020



Pariyu Bhoomika
GSET 2024



Mithilaha Chu-
dasama
GSET 2020



Mata Suman
GSET 2024



Forum vinchhi
NET 2023

NET/GSET QUALIFIED IN HINDI/LIFE SCI/LIB SCI/ PHY EDUCATION AND SPORTS



Maheshwari Vidhya
GSET 2024-Life
Science



Udaykumar Pankaj
Kumar Bhanushali
GSET 2022 -Life
Science



Jahnvi Sanjay
Pudhvir
GSET 2023- Life
Science



Dharmishtha Dangar
GSET-2021 Library
and Information
Science



Priteshkumar
Chandrakant Patel
GSET 2024



Hetal Goswami
GSET 2022- Hindi



Dabasiya Rasila
GSET 2023- Hindi



Rananandi Anjana
GSET 2023- Hindi

NET/GSET QUALIFIED IN GUJARATI



Dr. Falguni J Pomal
GSET 2019



Maheshvari Deval
Jivaraj NET-2023



Aziz Ibrahim Chhreacha
NET & JRF
2022



KAVITABA ZALA
NET JRF 2024 &
GSET



Kag Ramabhai
NET 2024& GSET
2024



Dangar radha
NET & GSET 2024



Varotra Pooja
GSFT-2024



Chavda Bharatsinh
GSET-2024



Gusaii Twinkle
GSET 2024



Goswami Vistwa
GSET 2024



Parmar Dhirajkumar
GSET 2022



Sabana Khoja GSET
2022



Seda Valbai M
GSET 2023



Motivarsh Kamini
GSET 2024



Thakkar Alpa
NET 2023



Sumra Shabinabanu
GSET2020



Sanjaykumar Jidiya
GSET 2018



PATEL ASHABEN
GSET 2020



JEEL DABHI
NET 2022 & GSET
2023



Charvi Bhatt
NET JRF 2022&
2023, GSET 2023



Monika Chavda
NET JRF 2023

NET/GSET QUALIFIED IN ENGLISH



Vaghela Ranjan
GSET 2024



Mota Ankita
GSET 2024



Khushboo Sarvaiya
GSET 2018



Bhakti Gadhvi

NET/GSET QUALIFIED IN SOCIOLOGY



Gadhvi Bansi
GSET-2024



Bala Devika GSET-
2024



Jadeja Narendrasinh
GSET 2024



Nimavat Ilaben
GSET 2022



Bhedi Ila Kamjibhai
GSET 2023



Pargadu Dinesh
GSET 2024

NET/GSET QUALIFIED IN SOCIAL WORK



Baraiya Arati
GSET-2023



Maheshwari Bharat-



Chad Nandvir NET
2023 & GSET2023



Purvi I Goswami
GSET2022



Hamcer L. Ambaliya
GSET2022



Rathod Mayurkumar
GSET 2023



Smita Ghosh
GSET 2023

NET/GSET QUALIFIED IN ENGLISH



Jaydeep N Padhiyar
NET 2020 & GSET
2020



Bhavika Baru
NET 2022 &



Pratap Ratad
NET 2019 NET JRF
2020, GSET 2018



Siju Hitesh
NET JRF 2019 &



Hetal Meriya
GSET 2018



Ruchi VGor
GSET-2020



Divya Bulchandani
NET-2022



Zarna Pandya
NET2019



Tehzeeb Nodc NET-
2019



Sachin Doru, NET
2024 & GSET2023



Bharti Sadarangani
GSET 2024



Vinayba H Jadeja
GSET2023



Ranbai Gelva, NET
2024 & GSET2023



Mahesh Dangar,
NET JRF & GSET
2022



Pradeepkumar
Brahmksatriy,
GSET 2024



Khandor Krutika
GSET 2023



Soni Jinkalben
GSET2024



Mittal Himatlal Gor
GSET2018



Vidhi Rajgor
NET 2020



Kalyani Nisha
GSET 2023



Avani J Ved
GSET 2024



Dimple Chudasama
NET 2018



Vasani Chandni
NET 2020



Gobil Sailja
GSET 2024



Anusha Konath
GSET 2024

NET/GSET/GATE QUALIFIED IN GEOLOGY/ ENV. SCI.



Chirag Jani
NET 2018 - GATE
Geology



Chirag Parmar
GSET . GATE
GEO.



Yash Shah
NET 2019 GSET
2024 GEO



Khayali Vaidya
NET 2018 ENV



Gautam Prityadarshi
NET 2018, GATE-
2018 ENV



Chavda bhavyata
Gset 2024



Ripon Dey
NET GEO.



Mashor vinamruta
Gset 2024



Hemashri Thacker
GSET 2024



Narottam Priyadar-
shi, NET 2022



Thakkar Mansi
GSET 2024



Krupa Chauhan
GSET 2024

NET/GSET QUALIFIED IN SANSKRIT



Manjothi Yashmin
GSET 2022



Dhiraj Barupar
NET & JRF 2022



Sagar Maheta
NET 2020, GSET
2019



Dave Akshay
NET 2019, GSET
2022



Dipali Chavda
NET 2023 &
GSET2017



Jayaben R. Mahla
GSET-2020



JOSHI VIVEK
GSET 2020



Maheshwari Hansa-
ben, GSET2020



Dave Jigar
GSET 2023



Atul Kukadiya
GSET 2020

NET/GSET QUALIFIED IN EDUCATION



Niyati Vaishnav
GSET-2023



Dhara Kesariya
GSET-2024



Bharti Sudarangani
NET 2019



Meeraba Vasan
GSET 2022



Barmeda Dipalee
GSET-2024



Rajendrasinh Jadeja
GSET-2017



Komal Sachade
GSET2023



Ahir Valji
NET 2022



Chauhan Bhavik
GSET2022



Vigora Kantilal
GSI-1 2023



Bhagwat Namrata
GSET 2024



Darji Tinaben
GSET 2018



Desai Odharbhai
GSET 2024



Khodiyar Bhakti
GSET 2022



Kansara Deepa
GSET 2024



Mata Mukesh
GSET 2023



Gadhavi Khushal
GSET2023



Antani Khushali
GSET 2022



Makwana Nectaben
GSET 2017



Rathod Shiva
GSET 2020

NET/GSET QUALIFIED IN ECONOMICS



Jaya J Buchiya
GSET-2023



Anshi Dadga
GSET 2024



Hareesh B Dayatar
GSET 2022



Gadhavi Hetal
GSET 2018



Radheshyam
Chhanga
GSET 2018



Mata mukesh GSET
2020



Gujariya Bhavika A
GSET 2018



Gadhvi Rajesh
GSET 2020



Rajgor Darshan
GSET 2024



Baradiya Dharti
GSET 2024



Gusai Radha
GSET 2023



Siju kishor
GSET 2024



Kumbhar Abdul
GSET 2024



Varchand samjibhai
NET 2023 & GSET
2023



Gelva virbai
GSET-2024



Gagiya Naran
GSET-2024



Hemaliben Barot
GSET-2022

NET/GSET QUALIFIED IN PSYCHOLOGY



Parmar Dhyanika
GSET 2024



Ashok Jatiya
GSET 2020



Baradiya Ankita
GSET 2024



Jadeja Gayatriba
GSET 2024

NET/GSET QUALIFIED IN COMMERCE /MANAGEMENT



Jalpaben Thakkar
NET 2019 & GSET
2020



Kaloliya Jalpan
NET 2019 & GSET
2017



Komal Baroo
NET 2019 & GSET
2019



Saheen Memon
GSET-2024 Com
GSET- 2021 MGT



Rupal Desai, GSET-
2019 Com, GSET-
2017 MGT



Rajgor Komal
GSET 2022



Bhatt Ishita
GSET 2024



Soni Mohini
GSET2023



Charmy Thacker
GSET 2022- MGT



Virali Chauhan
GSET 2023- MGT



Mahesh Dhila
GSET 2023



Preeti Gulati
GSET2024



Pathan Zeba Banu
GSET 2024



Ninjar Aarti
GSET 2023



Ninjar Nidhi
NET-2024



Mengar Riddhi
GSET 2023



Salat Bhaktiben
GSET 2023



Vaghela Akshitaba
GSET-2024



Suresh Maheshwari
NET 2020



Jaya Lakhwani
GSET 2020



Barmeda Aarti
GSET 2023



Priti Patel
GSET 2024



Sama Taufik
GSET 2018



Chauhan Darshana
GSET 2022



Akshay Joshi
NET 2022

NET/GSET QUALIFIED IN COMMERCE /MANAGEMENT



SOMIYA AJANI
NET 2019



Mili Shah
NET 2020 & GSET
2023



Parmar Jancy
NET & GSET 2022



PRITI THACKER
NET JRF 2020 &
GSET 2022



Recma Sakaria,
NET 2019 GSET
2020



Vaghela Rahul
NET 2019 & GSET
2020



Bhatt Vishal
NET 2019 &
GSET2018



Umaraniya Shivani
GSET 2022



Darshi Budhbhatti
NET & GSET 2019



Chandra Vidhi
NET 2022 GSET
2020



Bhagyashreeba
Vaghela, GSET2023



Yogesh Khandeka
NET-2021



Bhumika Parekh
GSET- 2017



Thacker Jignasha
GSET-2024



Barmeda Dipalee
GSET-2022



Hensi Jecky
GSET 2024



Bhaviniba Jadeja
GSET 2024



Goswami Mauligiri
GSET 2022



Kiran Prajapati
GSET 2018



Priya A vasu
GSET 2024



Kinjal Jobanputra
GSET 2023



Tarun Chowdhary
GSET 2024



Thacker Hency
GSET 2023



Parmar Komal
GSET 2024



Binjal Sanghvi
GSET 2024



NET/GSET QUALIFIED IN CHEMICAL SCIENCE



Twinkle Khandeka
GSET-2024



Arjun Zala
GSET-2023



Surani Urmi
GSET2022



Chande Vatsal
NET & GSET 2024



Lilesh Chavada
NET JRF GATE
2021 & GSET 2022



Dr. Kanji kachhot
GSET-2023



AHIR VALJI
GSET-2023



ABOTI PAYAL
GSET 2024



Shah Archita NET
2023 & GSET 2022



Hadiya Akhil
GSET 2024



CHAUHAN
JANAKI GSET2018



Meriya Nita
GSET 2023



Ram Priyanka
GSET 2019



Pathan Nusaratbanu
GSET 2024



Vaja Prakruti
GSET 2024-



Chauhan Jhanvi
GSET 2022



Maitri Pomal
GSET 2019



Hency Thacker
GSET 2018 GATE
2020

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શુભેચ્છા સંદેશ



નમસ્કાર,

ક્રાંતિગુરુ શ્યામજી કૃષ્ણ વર્મા કચ્છ યુનિવર્સિટીએ પૂર્ણ કરેલ દોઢ જ દાયકાના અલ્પકાળમાં પ્રગતિનાં સોપાનો સાતત્યપૂર્ણ રીતે સંપન્ન કર્યાં ને વિવિધ સંદર્ભમાં તેનું ઊર્ધ્વારોહણ વણથંભ્યું ચાલતું જ રહ્યું છે ત્યારે, આજે એક ચોક્કસ મુકામે વિશ્વવિદ્યાલયે એનું સ્થાન અંગદના પગ સમું સુનિશ્ચિત કર્યું છે. વિશ્વવિદ્યાલયે કરેલી વિવિધ પ્રવૃત્તિઓમાં કેન્દ્રીભૂત કહેવાય તેવી સિદ્ધિઓ એટલે યુનિવર્સિટી દ્વારા લેવાયેલી વિવિધ સ્પર્ધાત્મક પરીક્ષાઓ અને તેની આનંદ જગાવે તેવી ફળશ્રુતિ. વર્ષ ૨૦૧૭થી C.C.D.C. ની સ્થાપના થતાં એની નિશ્રામાં ૨૦૦થી વધુ સંખ્યામાં વિદ્યાર્થીઓએ અધ્યાપક બનવાની હેસિયત પ્રમાણિત કરતી મહત્વની સિદ્ધિ નેટ - જીસેટ જેવી વિવિધ સ્પર્ધાઓ પસાર કરીને સર કરી છે.

આમાં આ નિશ્ચિત લાભ લઈને સ્પર્ધાત્મક પરીક્ષામાં પસાર થયેલા વિદ્યાર્થીઓનું સામૂહિક અભિવાદન કરવાનો મોકો ઝડપી લેતા હું આનંદ અનુભવું છું. તેમજ આ ઉપક્રમનું દસ્તાવેજીકરણ થાય એવો આશય પણ એની પાછળ રહેલો છે. જેથી કચ્છની પ્રજા અને આવનારી પેઢીને વિશ્વવિદ્યાલયની ગતિવિધિનો સહેજે અંદાજ પ્રાપ્ત થાય.


આ પરીક્ષાઓમાં સફળ થયેલા સૌ વિદ્યાર્થીઓને અભિનંદન આપતાં આનંદ સાથે તમને હાર્દિક શુભેચ્છાઓ પાઠવું છું. તેઓ આ પ્રકારના વિવિધ પડાવ પાર કરતા રહીને એમની અપેક્ષિત મંજિલે પહોંચે એવી હાર્દિક અભીપ્સા વ્યક્ત કરું છું.


તારીખ : ૧૨-૦૩-૨૦૨૪

(ડૉ. મોહન પટેલ)

Internal Examination

Shot on Oneplus
By Poonam Goswami


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Internal Exam Time Table of M.Ed. SEM-4 (CBCS) APRIL - 2022

No	Date & Day	Time	Semester - 4
1	11-04-2022	01:00 to 04:00	TREATMENT OF DATA & RESEARCH REPORT WRITING
2	12-04-2022		ISSUES AND CHALLENGES IN SECONDARY EDUCATION
3	13-04-2022		EDUCATIONAL MANAGEMENT AND ORGANIZATION IN SECONDARY EDUCATION

નોંધ:- દરેક વિદ્યાર્થીએ આંતરિક પરીક્ષા આપવી ફરજીયાત છે. આંતરિક પરીક્ષામાં પુનઃ પરીક્ષાની જોગવાઈ નથી.
તેથી ગેરહાજર રહેલ વિદ્યાર્થીઓની પરીક્ષા પછીના વર્ષમાં લેવામાં આવશે.


Professor & Head
Department of Education
K.S.K.V. Kachchh University
BHUJ(KACHCHH)-370 001

Peer Teaching



Viva

M.ED. YEAR 2017-19 DISSERTATION SUBMISSION				
Roll No.	STUDENTS NAME	TITLE OF DISSERTATION IN ENGLISH	TITLE OF DISSERTATION IN GUJARATI	GUIDE NAME
1	BHAGDE JHEENABEN HARISHIBHAI	A STUDY ON AWARENESS ABOUT CASHLESS SYSTEM OF PRE-SERVICE SECONDARY TEACHERS	કેશલેસ સ્વયં સુધે સંવાહિત સુવર્ણીક શિક્ષકશિક્ષકોની જાણવાનો અભ્યાસ	DR. A. I. KANAIYA
2	BHANANI AYANI ANCHALBHAI	CONSTRUCTION & EFFECTIVENESS OF E-LEARNING PROGRAMME WITH REFERENCE TO THE SUBJECT SCIENCE OF STD-9TH	સાઇબર સુધે શિક્ષક શિક્ષકોની સુધે-સુધે સંબંધિત શિક્ષકોની જાણવાનો અભ્યાસ	DR. I. L. KHOLIFA
3	BHATT HITAL RAMESHCHANDRA	A STUDY OF PROBLEMS OF MENTALLY RETARDED (MRD) STUDENTS IN BHUJ CITY	જુદા કાલેસ સુધે સુધે (સાઇકોલોજીકલ) શિક્ષકોની જાણવાનો અભ્યાસ	DR. K. V. JIVANI
4	GOSWAMI HARIYALHEN PRAVINGAR	STUDY HABITS OF STUDENTS STANDING FIRST IN SCHOOLS IN THE LAST FIVE YEARS	કેવળ સુધે સુધે શિક્ષકોની જાણવાનો અભ્યાસ	DR. A. I. KANAIYA
5	GOSWAMI BHUNALI ASHVINIBHARTHI	A STUDY OF VALUES DERIVED FROM THE SERIAL TARAK MEHTA KA ULTA CHASHMA	"તારક મેહતા કા ઉલ્ટા ચાશ્મા" સુધે સંબંધિત શિક્ષકોની જાણવાનો અભ્યાસ	DR. K. V. JIVANI
6	KALAI KANTABEN KANSHIBHAI	A STUDY OF THE VALUES DERIVED FROM THE STORY OF KEDDO KALRAV NI	"કેડો કાલરાવ ની" સુધે સંબંધિત શિક્ષકોની જાણવાનો અભ્યાસ	DR. D. M.BAKRAMA
7	JASHANI GOPALBHAI MANER	A STUDY OF PROBLEM FACED BY STUDENTS SOLUTION	શિક્ષકોની જાણવાનો અભ્યાસ	DR. A. I. KANAIYA
8	MADIYAR BRAVIRA BECHARLAL	A STUDY OF HISTORIC REFERENCE PLACES IN EXITED IN BHUJ CITY	જુદા કાલેસ સુધે સુધે શિક્ષકોની જાણવાનો અભ્યાસ	DR. K. V. JIVANI
9	PANDYA VISHAKHA BALCHANDRA	A CASE STUDY OF MATRUSSEHI RAMARAJ HIMRAJ PREME MASKA HIGH SCHOOL	સુધે સંબંધિત શિક્ષકોની જાણવાનો અભ્યાસ	DR. A. I. KANAIYA
10	PARNAR NILESH SURESHKUMAR	A CASE STUDY OF MANKUVA HIGHER SECONDARY SCHOOL IN BY MANKUVA KEDVANI MANDAL.	શિક્ષકોની જાણવાનો અભ્યાસ	DR. K. V. JIVANI
11	PATEL SAYTARAHEN RADHUBHAI	A STUDY OF FAMILY STRENGTH PROGRAM OF SOS	સા.સ.સ. સુધે સંબંધિત શિક્ષકોની જાણવાનો અભ્યાસ	DR. D. M.BAKRAMA
12	SHILE JAYANT KANAIVALAL	A STUDY OF THE STD 10TH OF BHUJ TALUKA IN CONTEXT TO CERTAIN VARIABLES	જુદા કાલેસ સુધે સુધે શિક્ષકોની જાણવાનો અભ્યાસ	DR. D. M.BAKRAMA
13	SHIVALWALA KHUSHBOO LADHUBHAI	EDUCATION REFLECTION IN BAL BHASKAR AND KIDS WORLD WEEKLY SUPPLEMENT	"બાલ ભાસ્કર" સુધે "કિડ્સ વર્લ્ડ" સુધે સંબંધિત શિક્ષકોની જાણવાનો અભ્યાસ	DR. K. V. JIVANI
14	SHU NEETA RAMESHCHANDRA	A STUDY OF LEARNING STYLES OF STAR STUDENTS OF HIGHER SECONDARY SCHOOL	કેવળ સુધે સુધે શિક્ષકોની જાણવાનો અભ્યાસ	DR. I. L. KHOLIFA
15	TRAVADI DHVI YOGESHKUMAR	THE EDUCATION THOUGHTS DERIVED FROM THE FILM "BICHRU"	"બિચરુ" સુધે સંબંધિત શિક્ષકોની જાણવાનો અભ્યાસ	DR. I. L. KHOLIFA

16	VADAGAMA MEGNYA RASHVINKUMAR	A STUDY EFFECTIVENESS OF PROGRAMME LEARNING OF IN THE SUBJECT OF ORGANIZATION OF COMMERCE & MANAGEMENT	વર્ણિકા સુધે સંબંધિત શિક્ષકોની જાણવાનો અભ્યાસ	DR. I. L. KHOLIFA
17	VADHER KHUPALI PRAVINSHI	A STUDY OF SPIRITUAL INTELLIGENCE OF TEACHER TRAINEES OF COLLEGE OF EDUCATION AFFILIATED TO KSKV KACHGH UNIVERSITY	જુદા કાલેસ સુધે સુધે શિક્ષકોની જાણવાનો અભ્યાસ	DR. I. L. KHOLIFA

M.ED YEAR 2018-20 DISSERTATION SUBMISSION				
Roll NO.	NAME	TITLE OF DISSERTATION IN ENGLISH	TITLE OF DISSERTATION IN GUJARATI	GUIDE NAME
1	ACHARYA JIGNA DULPISHAI	A STUDY OF TECHNIQUES TO MAKE THE STUDENTS LEARN	વિષયવિષયોને શીખવવા કાર્યકારની પ્રયુક્તિનો અભ્યાસ	DR. ATUL L. KANAIIYA
2	BHATI NEHAL BHARATBHAI	THE EDUCATIONAL THOUGHTS DERIVED FROM THE FILM 'SUPER 30'	સુપર 30 મલવિયાઓની નિષ્પન્ન થતાં શૈક્ષણિક વિષયો	DR. JIGNA L. KHOLIYA
3	CHAUHAN NEHAL PREMI	A STUDY OF THE M.Ed. INTERNSHIP PROGRAMME PERCEIVED BY STUDENT TEACHER EDUCATOR	એમ.એડ. ઈન્ટર્નશીપ દરમ્યાન પ્રશિક્ષણાર્થીઓને અનુભવોનો અભ્યાસ	DR. KIRAN V. JIVANI
4	GOR MANALIBEN BHANOSORLAL	A STUDY OF THE SOCIAL COMPETENCE OF TRAINEES OF B.E.D COLLEGE AFFILIATED TO KUTYAH UNIVERSITY	અણુ યુનિવર્સિટી સંલગ્ન બી.એડ. કોલેજના તાલીમાર્થીઓના સામાજિક ક્ષમતાનો અભ્યાસ	DR. D.M.BAKRANIA
5	HEDAU KISHORKUMAR AKSHAI	A STUDY OF THE VALUES DERIVED FROM THE HINDI SUBJECT OF STANDARD 9 & 10 INCLUDE IN THE POEM	પોએટ ૯ અને ૧૦ ના શિર્ષી પદ્યપુસ્તકના કાવ્યશિક્ષણમાંથી નિષ્પન્ન થતાં મૂલ્યોનો અભ્યાસ	DR. KIRAN V. JIVANI
6	JADEJA BHAVNADA ANDPSHINI	A CRITICAL STUDY ON RESEARCHES UNDER TAKEN AT K.S.K.V. KACHCHH UNIVERSITY FROM 2008 TO 2013	૨૦૦૮ થી ૨૦૧૩ સુધી અધ્યાસ અણુ યુનિવર્સિટીના શિક્ષણશાસ્ત્ર અવનનના સંશોધનોનો સમીક્ષાત્મક અભ્યાસ	DR. ATUL L. KANAIIYA
7	JESHTI PARESHROMAN MUKESHBHAI	A STUDY ON SITUATIONS EXPERIENCED BY THE STUDENTS DURING LEARNING	અભ્યાસ દરમ્યાન પ્રશિક્ષણાર્થી ઠાવ અનુભવકારી સ્થિતીનો અભ્યાસ	DR. ATUL L. KANAIIYA

M.ED YEAR 2019-21 DISSERTATION SUBMISSION						
Roll NO.	STUDENT NAME			TITLE OF DISSERTATION IN ENGLISH	TITLE OF DISSERTATION IN GUJARATI	GUIDE NAME
1	ABOTI	DIMPLE	VASANTRUMAR	A STUDY OF VARIOUS ACTIVITIES CONDUCTED IN COLLEGE OF EDUCATION	શિક્ષણ આરંભકાલમાં અનુભવના અવતી વિવિધ પ્રવૃત્તિઓનો અભ્યાસ	DR. A.L.KANAIIYA
2	BARIA	ASHVINKUMAR	VIRSINH	A STUDY OF YOGA ACTIVITY OF THE SUBJECT OF JIVAN VIKASPOTHI OF STANDARD 8TH IN THE SCHOOL OF KACHCHH DISTRICT TO VIDYABHARTI	વિદ્યાભારતી ગુજરાત પ્રદેશ સંલગ્ન અણુ વિદ્યાભારતી શાળાઓમાં યોગ-૮ ની કાર્ય નિહાસમાંથી વિષયની યોગ પ્રવૃત્તિ અંગેનો અભ્યાસ	DR. K.V. JIVANI
3	BARMEDA	DHARABEN	RAVJIBHAI	A STUDY OF EFFECTIVENESS OF THE " EXAM KI AISI KI TAISI" PROGRAM	" એક્ઝામ કી એસી કી તેસી " પ્રયોગની અસરકારકતાનો અભ્યાસ	DR. D.M.BAKRANIA
4	BHUVA	NAYNA	PRAVINBHAI	EDUCATION REFLECTED FROM THE PUBLISHED ARTICLES OF GUINVANT SHAH FROM RASBRANG WEEKLY PURTI	સાવંન કાવ્યશિક્ષણ યુનિવર્સિટી ગુજરાત શાળા પ્રકાશિત એવોમાર્થી પ્રસિધ્ધિપત્ર વડુ શિક્ષણ	DR. K.V. JIVANI
5	CHAUDHARY	POOJABEN	GANESBHAI	A STUDY OF THE VALUES COVERED IN JAYANT KHATRI'S BEST STORIES	જયંત ખત્રીની કાવ્યોઓમાં અનુભવકારક મૂલ્યોનો અભ્યાસ	DR. J.L.KHOLIYA
6	DHANDHA	MITAL	HIRALAL	A CASE STUDY OF SHETH SHREE K.V. SECONDARY AND HIGHER SECONDARY GOVERNMENT SCHOOL	શેઠ શ્રી ૩.વી. શાળાશિક્ષણ અને ઉચ્ચતર માધ્યમિક શિક્ષણની કાર્યનો અધીન અભ્યાસ	DR. A.L.KANAIIYA
7	GADHAVI	KRISHNA	RAMBHAI	CONSTRUCTION & TRYOUT OF A PROGRAMME FOR DEVELOPING " ENVIRONMENTAL AWARENESS" AMONG THE STUDENTS OF A STD. IX OF KACHCHH DISTRICT	અણુ શિક્ષણના યોગ્ય-૯ ના વિષયવિષયોમાં "પર્યાવરણ કાર્યકરના" શિક્ષણકારક માર્ગશાસ્ત્ર કાર્યકરની રચના અને અનુભવકારક	DR. D.M.BAKRANIA
8	GUSAI	RADHA	KALYANGIRI	A STUDY OF EDUCATION FACILITIES AVAILABLE IN TEACHER TRAINING INSTITUTES OF KACHCHH DISTRICT	અણુ શિક્ષણની શિક્ષણ પ્રશિક્ષણાર્થી સંલગ્નઓમાં ઉપલબ્ધ શૈક્ષણિક સુવિધાઓનો અભ્યાસ	DR. K.V. JIVANI
9	JADEJA	NILAMBA	KIRITSINH	A STUDY OF THE LIBRARY OF KRANTIGURU SHYAMI KRISHNA VERMA KACHCHH UNIVERSITY	ક્રાંતિગુરુ શ્યામકૃષ્ણ વૃષભવર્મા અણુ યુનિવર્સિટીના સંલગ્નઓનો અભ્યાસ	DR. K.V. JIVANI
10	JOSHI	DIVYA	HANSRAJBHAI	A STUDY OPINION OF TEACHERS ON NATIONAL EDUCATION POLICY 2020	શિક્ષકોના રાષ્ટ્રીય શિક્ષણ નીતિ ૨૦૨૦ અંગેના અભિપ્રાયોનો અભ્યાસ	DR. J.L.KHOLIYA
11	LIMBACHHYA	PODIABAHEN	DINESHBHAI	SOCIOLOGY AND EDUCATIONAL LEVEL OF THIRD GENDER	શિક્ષણ અંગેના સંશોધનો સામાજિક અને શૈક્ષણિક પરિસ્થિતીનો અભ્યાસ	DR. J.L.KHOLIYA

M.ED YEAR 2020-22 DISSERTATION SUBMISSION

ROLL NO.	STUDENT NAME	TITLE OF DISSERTATION IN ENGLISH	TITLE OF DISSERTATION IN GUJARATI	GUIDE NAME
1	AHER VALJI MAHADEVARAI	PROBLEMS OF GIFTED STUDENTS AND THEIR SOLUTIONS	સુવિદ્યાર્થીઓની સમસ્યાઓ અને તેના ઉકાલો	DR. A.J.KANAIYA
2	BARIYA SUJATABEN ARJUNSINH	A STUDY ON EDUCATIONAL THOUGHTS DERIVED FROM THE FOLK SONGS OF THE GAMET SOCIETY	ગામી સમાજના લોકગીતોમાંથી વિભાગના શાળાના વિદ્યાર્થીઓને મળતી શિક્ષણ વિચારોની સમસ્યા	DR. A.J.KANAIYA
3	BUDHIBHATTI NENCY BASMUKHIBHAI	A STUDY OF VALUES DERIVED FROM ARHA BHAGAT'S CHHAPPAS	અરવિ ભગવાનના ચત્વરસોમાંથી વિભાગના શાળાના વિદ્યાર્થીઓને મળતી સમસ્યા	DR. D.M.BARRANIA
4	GADHAVI KUSHAL GOVIND	A CASE STUDY OF SHREE SARASWATI VIDHYAMANDIR MANDVI AFFILIATED TO VIDYABHARATI	વિદ્યાભારતીના અનુલક્ષે શ્રી સરસ્વતી વિદ્યામંદિર-મંદવી સંબંધી સંશોધન અભ્યાસ	DR. A.J.KANAIYA
5	JUNEJA BILKISHBANU MAMADHUSEN	POSITION OF PRE SERVICE TEACHER EDUCATION	પૂર્વ સેવાગીના શિક્ષણ-વહીવટીની સ્થિતિ	DR. A.J.KANAIYA
6	KHALIFA SAMSTA SALEEM	A STUDY ON RECOMMENDATIONS FOR FUTURE RESEARCHES IN RESEARCHES UNDERTAKEN AT DEPARTMENT OF EDUCATION	વિભાગના અભ્યાસના આગામી સંશોધનમાં ભવિષ્ય સંબંધી સંશોધન સંબંધી સમસ્યાઓની સમસ્યા	DR. A.J.KANAIYA
7	MUCHHIDVA SANI BABURHAI	A STUDY OF SELF CONCEPT OF HIGHER SECONDARY SCHOOLS STUDENTS OF KACHCHH DISTRICT IN CONTEXT OF SOME VARIABLE	ઉચ્ચ વિદ્યાલયના અભ્યાસીઓના વિદ્યાર્થીઓની સ્વલક્ષણોની કેટલાક ચલકોના સંબંધમાં સમસ્યા	DR. D.M.BARRANIA
8	RAVAL REKHABEN JIVANBHAI	A STUDY OF EDUCATION THOUGHTS EXPRESSED IN THE BOOK SHIKSHANMANJAL	શિક્ષણના વિષય સંબંધી ગ્રંથમાંથી શિક્ષણ વિચારોની સમસ્યા	DR. K.V.JIVANI
9	TAPODHAN BEETAL RAMESHCHANDRA	A CRITICAL STUDY ON EDUCATIONAL RESEARCHES UNDERTAKEN AT M.PHIL DEPARTMENT OF EDUCATION DURING 2009-2019	એમ.ફિલ. વિભાગના અભ્યાસીઓ દ્વારા ૨૦૦૯ થી ૨૦૧૯ સુધીના સમયગાળામાં કરવામાં આવેલા શિક્ષણ સંબંધી સંશોધન અભ્યાસ	DR. K.V.JIVANI
10	VEKARIYA DOPKA RAJVI	STUDY ON EDUCATIONAL IDEAS DERIVED FROM BUNTY'S SURAJDADA, A WORK OF CHILDREN'S LITERATURE BY PUSHPABEN AMTANI	પુસ્પબેન અમતાની લખેલા બન્ટીના સુરજદાદા પુસ્તકમાંથી વિભાગના શાળાના વિદ્યાર્થીઓને મળતી સમસ્યા	DR. A.J.KANAIYA
11	GUSALARTI PRAVENPURI	EDUCATIONA THOUGHTS DERIVED FROM THE BOOK 'PREM NO PAGRAV'	'પ્રેમનો પગલા' ગ્રંથમાંથી મળતા શિક્ષણ વિચારો વિષયની સમસ્યા	DR. A.J.KANAIYA
12	GOHIL KOMALBEN BECHABAL	A STUDY OF IDEAS DRIVED FROM THE 'GITANALI' ANTHOLOGY	'ગીતાલી' અનુક્રમણિકામાંથી વિભાગના શાળાના વિદ્યાર્થીઓને મળતી સમસ્યા	DR. K.V.JIVANI
13	DAVE POGGA ASHOKKUMAR	A STUDY OF THE LEARNING STYLE OF THE STD 11TH COMMERCE STREAM STUDENT'S OF BHUJ CITY	બુજ શહેરના ૧૧મી વર્ગના અભ્યાસીઓના વિદ્યાર્થીઓની શિક્ષણ શૈલીની સમસ્યા	DR. K.V.JIVANI
14	GUNSAI AARTI DILIPGAR	STUDY OF STUDY HABITS OF STUDENTS STANDARD 10TH IN THE CONTEXT OF CURTAIN VARIABLES	વહીવટી-૧૦મી વર્ગના વિદ્યાર્થીઓની શિક્ષણ વિષય સંબંધી ચલકોના સંબંધમાં સમસ્યા	DR. J.J.KHOLIYA
15	GORI ANILKUMAR LAXMANBHAI	A CASE STUDY ON AWARD WINNING PRINCIPAL KRISHNAI THAKKAR	એન.ઈ.વિ.સ.ના અવરજીતી મેળવેલા શિક્ષકની સંબંધી સંશોધન અભ્યાસ	DR. K.V.JIVANI

16	SAMEJA ASIF ABDULLA	A STUDY OF THE CONSTRUCTION AND EFFECTIVENESS OF CAI PROGRAMME WITH REFERENCE TO THE SUBJECT ECONOMICS OF STD. 11TH	વહીવટી ૧૧મી વર્ગના અભ્યાસીઓના સંબંધમાં CAI (COMPUTER AIDED INSTRUCTIONS) પ્રકારના અભ્યાસીઓના સંબંધી અભ્યાસ અભ્યાસ	DR. J.J.KHOLIYA
17	KHODIYAR BHAKTI DAYARAM	A STUDY OF STUDENTS AWARENESS ABOUT CASHLESS TRANSACTION	વિદ્યાર્થીઓના અભ્યાસ સંબંધી સરકારી સંસ્થાઓની સંબંધી અભ્યાસ અભ્યાસ	DR. A.J.KANAIYA
18	CHAUHAN BHAVIKI HARISH	A STUDY OF EFFECTIVENESS OF THE CAREER GUIDANCE PROGRAM IN STUDENTS STUDYING AT SECONDARY LEVEL	વહીવટી સ્તરના અભ્યાસીઓના સંબંધમાં કારકિર્દી સંબંધી અભ્યાસ અભ્યાસ	DR. A.J.KANAIYA
19	MAHESHWARI HENCY SURESH	A STUDY ON EFFECTIVENESS OF ACTIVITY BASED LEARNING APPROCH IN THE SUBJECT OF SCIENCE & TECHNOLOGY OF STD 8TH OF BHUJ REGION	A STUDY ON EFFECTIVENESS OF ACTIVITY BASED LEARNING APPROCH IN THE SUBJECT OF SCIENCE & TECHNOLOGY OF STD 8TH OF BHUJ REGION	DR. J.J.KHOLIYA
20	VIGORA KANTILAL KIRMEJI	A STUDY OF SELF CONCEPT OF SECONDARY SCHOOLS STUDENTS OF KACHCHH DISTRICT IN CONTEXT OF SOME VARIABLES	ઉચ્ચ વિદ્યાલયના અભ્યાસીઓના વિદ્યાર્થીઓની સ્વલક્ષણોની કેટલાક ચલકોના સંબંધમાં સમસ્યા	DR. D.M.BARRANIA
21	ANTANI KARTIK DARSHAKBHAI	A CASE STUDY OF SHREE B.R.LALAN COLLEGE -BHUJ	શ્રી બી.એ.એ. સ્કૂલના સંબંધી સંશોધન અભ્યાસ	DR. J.J.KHOLIYA
22	VADAV KIRUSHALI JITTENDRABHAI	A STUDY OF IDEAS DERIVED FROM THE BOOK SHIKSHAN NA SITARA WRITTEN BY ISHWARBHAI PARMAR	શિક્ષણના વિષય સંબંધી ગ્રંથમાંથી શિક્ષણ વિચારો વિષયના શાળાના વિદ્યાર્થીઓને મળતી સમસ્યા	DR. K.V.JIVANI
23	BHAGAT KOMALBEN NARSHIBHAI	A STUDY ON EDUCATIONAL THOUGHTS EXPRESSED IN THE BOOK 'MOTICHARO'	'મોતીચારો' ગ્રંથમાંથી મળતા શિક્ષણ વિચારો વિષયની સમસ્યા	DR. A.J.KANAIYA
24	GUNSAI MITALBEN YSINUGAR	A STUDY OF EMOTIONAL INTELLIGENCE OF TEACHERS STUDYING IN B.ED COLLEGE	એમ.એડ. સંબંધી અભ્યાસીઓના સંબંધમાં અભ્યાસીઓની સંબંધી અભ્યાસ અભ્યાસ	DR. J.J.KHOLIYA
25	GADHVI NANDITA BHARATBHAI	A STUDY OF THE VIEWS OF PRIMARY TEACHERS ON 'DIKSHA PORTAL'	'દિક્ષા પોર્ટલ' ના સંબંધમાં શિક્ષકોના અભ્યાસોની સમસ્યા	DR. K.V.JIVANI
26	UMRANI NIBALI DINESHBHAI	EDUCATIONAL IDEAS DERIVED FROM THE FABLES OF HARIKRISHNA DEVASARE	હારીકૃષ્ણ દેવસારની લખેલા અભ્યાસોમાંથી વિભાગના શાળાના વિદ્યાર્થીઓને મળતી સમસ્યા	DR. D.M.BARRANIA
27	RUDANI POONAM PARSHOTTAM	THE STUDY OF WOMEN CONTRIBUTING TO THE FIELD OF SCIENCE	શિક્ષણ વિષય સંબંધી સંશોધન સંબંધી સમસ્યા	DR. K.V.JIVANI
28	MAHESHWARI PRAKASH LALJIBHAI	A CASE STUDY OF SHREE MATRUCHIYAYA KANYA VIDHYALAYA	શ્રી સુવર્ણા કન્યા વિદ્યાલયની સંબંધી સમસ્યા	DR. K.V.JIVANI
29	RAVISHI RAMJIBHAI RANACHHODHBHAI	A STUDY OF ACADEMICS ACHIEVEMENT OF SECONDARY SCHOOL STUDENTS ON CURRICULUM OF MATHEMATICS SUBJECT OF STANDARD-8	વહીવટી સ્તરના વિદ્યાર્થીઓની અભ્યાસ-કાર્ય શિક્ષણ અભ્યાસના સંબંધમાં શિક્ષણ શૈલીની સમસ્યા	DR. D.M.BARRANIA
30	CHAUVA RAXABEN VALJIBHAI	THE EDUCATION THOUGHTS DERIVED FROM THE FILM - 'MADAM JEETA RANI'	'મદમ જેટા રાણી' ચલચિત્રમાંથી વિભાગના શાળાના વિદ્યાર્થીઓને મળતી સમસ્યા	DR. J.J.KHOLIYA
31	ATHA BINKALBEN SURESHBHAI	A STUDY OF EDUCATIONAL THOUGHTS EXPRESSED IN THE BOOK 'HAFIJI MASTAR HATH'	'હફીજી મસ્તર હાથ' ગ્રંથમાંથી મળતા શિક્ષણ વિચારો વિષયની સમસ્યા	DR. A.J.KANAIYA

M.ED YEAR 2021-23 DISSERTATION SUBMISSION

ROLL NO.	STUDENT NAME	TITLE OF DISSERTATION IN ENGLISH	TITLE OF DISSERTATION IN GUJARATI	GUIDE NAME
1	BAMBHANIYA SHEKHA BIHARATBHAI	EXPERIENCES ABOUT TRAINING OF TEACHERS OF VIDYABHARTI	ઉચ્ચશિક્ષકોના તાલીમ અંગત અભિભાવ	DR.AJ.KANAIYA
2	BHANANI JAGRUTI ANCHALBHAI	A CASE STUDY OF SHREE SHIV SHAKTI STUDY CIRCLE TRUST.	શ્રી શિવશક્તિ સર્કલ ટ્રસ્ટનો અભિભાવ	DR.K.V.JVANI
3	BHARTHII VILASBEN MANSUKHIBHAI	A STUDY OF VALUES DERIVED FROM GJIBHAI BADHEKA'S CHILDREN'S STORIES	ગીજીબાઈ બાલકોના વાર્તાઓમાંથી મેળવેલા મૂલ્યોનો અભિભાવ	DR.K.V.JVANI
4	BHUDIYA DAXABEN GOPAL	CONSTRUCTION AND STANDARDIZATION OF NUMARICAL ABILITY TEST FOR THE STUDENTS STANDARD 9TH	વેબાનંક શક્તિ પરીક્ષણની રચના અને પ્રમાણિતીકરણ	DR.J.L.KHOLIYA
5	BUCHHA ALPAHEN DEVJI	A STUDY ON THE OPINIONS OF TEACHERS OF SOCIAL SCIENCE ON EDUCATION PROGRAMMES BEING TELECAST ON TELEVISION	સોશિયલ સાયન્સના શિક્ષકોના અભિપ્રાયો અંગત અભિભાવ	DR.K.V.JVANI
6	CHAUHAN SUNITA PARESHBHAI	A CASE STUDY OF SHETH R.D. EDUCATION TRUST-MUNDRA	શેઠ સુ. ડી. એજ્યુકેશન ટ્રસ્ટ - મુંદરાનો અભિભાવ	DR.K.V.JVANI
7	CHAVDA MONIKA DEVENDRABHAI	EMOTIONS EXPRESSED IN THE LITERATURE OF DIVYANG WRITERS	વિભિન્ન અભિભાવોના લેખકોમાંથી મેળવેલા અભિભાવો	DR.AJ.KANAIYA
8	DAVDA NIDHI NARENDRAKUMAR	A STUDY OF THE EDUCATIONAL ACHIEVEMENT OF ORPHAN AND SINGLE PARENT IN BHUJ CITY	બુજ શહેરના અલખ અને એક માતાના અભિભાવો અંગત અભિભાવ	DR.K.V.JVANI
9	DHUA KIRANKUMAR DHANJI	A STUDY OF ADMINISTRATION PROBLEM FCEED BY GOVERNMENT PRIMARY SCHOOL TEACHERS IN BHUJ CITY	બુજ શહેરની સરકારી પ્રાથમિક શાળાના શિક્ષકોના અભિભાવો અંગત અભિભાવ	DR.K.V.JVANI
10	GADHAVI POOJA DHANRAJBHAI	A STUDY OF EDUCATIONAL PROBLEMS OF A PERSON OF LGBT COMMUNITY	A STUDY OF EDUCATIONAL PROBLEMS OF A PERSON OF LGBT COMMUNITY	DR.D.M.BAKRAMA
11	GADHVI MALSHRI KANJI	A STUDY IN WOMN CONTRIBUTED IN DIFFERENT FIELDS	માતૃ સમાજની અભિભાવો વિવિધ ક્ષેત્રોમાં	DR.AJ.KANAIYA
12	GARODA RASILABEN KANJI	CONSTRUCTION & EFFECTIVENESS OF MULTI MEDIA PACKAGE FOR INSTRUCTION IN STD 8TH	૮ થી વર્ગના બહુધારા માધ્યમોનો અભિભાવ અને અસરકારકતા	DR.J.L.KHOLIYA

13	GOR AARTI DHIRENBHAI	CONSTRUCTION AND STANDARDIZATION OF VERBAL APTITUDE TEST FOR THE STUDENTS OF SECONDARY SCHOOL OF NAKHTRANA TALUKA	વચનબુદ્ધિ પરીક્ષણની રચના અને પ્રમાણિતીકરણ	DR.J.L.KHOLIYA
14	GOR HITESH BIPINBHAI	A STUDY ON THE PROBLEMS OF DISABLED TEACHERS OF GOVERNMENT PRIMARY SCHOOL OF BHUJ TALUKA.	બુજ શહેરની સરકારી પ્રાથમિક શાળાના અભિભાવો અંગત અભિભાવ	DR.K.V.JVANI
15	GOSWAMI HEMALI RAMESHGAR	A STUDY OF PERCEPTION OF PROFESSIONAL ETHICS OF TEACHERS IN HIGHER EDUCATION	A STUDY OF PERCEPTION OF PROFESSIONAL ETHICS OF TEACHERS IN HIGHER EDUCATION	DR.D.M.BAKRAMA
16	GOSWAMI NEHAL GAUTAMGIRI	A STUDY OF REASON FOR JUVENILE ACTIVITIES IN LEVEL AND GENDER.	A STUDY OF REASON FOR JUVENILE ACTIVITIES IN LEVEL AND GENDER.	DR.D.M.BAKRAMA
17	GOSWAMI NIKITA KISHORGAR	A STUDY OF ATTITUDES TOWARDS HINDI LANGUAGE OF GRADUATE LEVEL STUDENTS	ગ્રાજીવોના હિન્દી ભાષા અંગત અભિભાવો અંગત અભિભાવ	DR.D.M.BAKRAMA
18	GOSWAMI RAJESVARI JERAMGIRI	A STUDY OF EMOTIONAL MATURITY OF TRAINEES STUDYING IN B.ED COLLEGE	બી.એડ. અભિભાવ અંગત અભિભાવો અંગત અભિભાવ	DR.J.L.KHOLIYA
19	GUSAI MANSI SHAMBHUGAR	A STUDY OF TEACHING APTITUDE OF TRAINEES OF IITE AFFILIATED B.ED COLLEGE OF KUTCH DISTRICT.	કચ્છ જિલ્લાની આઈઆઈટીઈ અંગત અભિભાવો અંગત અભિભાવ	DR.J.L.KHOLIYA
20	JOSHI DARSHNA RAJESHBHAI	STUDY OF LEARNING READINESS OF HIGHER SECONDARY SCHOOL STUDENTS OF NAKHTRANA TALUKA	વચનબુદ્ધિ પરીક્ષણ અંગત અભિભાવ	DR.J.L.KHOLIYA
21	JOSHI HIRALBEN JITENDRABHAI	THOUGHTS ABOUT EDUCATION OF THE RETIRED PRINCIPALS.	વિદ્યુત અભિભાવો અંગત અભિભાવ	DR.AJ.KANAIYA
22	JOSHI RADHIKA MAHENDRABHAI	A STUDY OF VALUE DERIVED FROM THE STORIES OF "MALGUDI DAYS" BY R.K.NARAYAN	માલગુડી ડેયઝની વાર્તાઓમાંથી મેળવેલા મૂલ્યોનો અભિભાવ	DR.K.V.JVANI
23	KANSARA DEEPA RAMESHBHAI	CONSTRUCTION AND STANDARDIZATION OF VERBAL REASONING TEST FOR STANDARD 9 STUDENTS	વેબાનંક શક્તિ પરીક્ષણની રચના અને પ્રમાણિતીકરણ	DR.J.L.KHOLIYA
24	KERAI BHAGYASHREE RAMJI	A STUDY OF FACILITIES OF PRIMARY SCHOOL IN THE CONTEXT OF NATIONAL EDUCATION POLICY 2020	પ્રાથમિક શાળાની સવલતો અંગત અભિભાવ	DR.D.M.BAKRAMA

25	KESARIYA DHARA JAGDESHIBHAI	A STUDY ON AWARENESS TO WORKS SELF DEFENCE IN PRE SERVICE TEACHER EDUCATION	સર્વિસપૂર્ણતા અને સ્વચ્છતા વહેલી જાગૃતિ મેળવી સમજાવે.	DR.A.KANAIYA
26	KHAKHLA NAYNABEN KHMJIIBHAI	A STUDY ON OPINIONS ABOUT INTERNSHIP PROGRAM OF TRAINNERS OF B.ED COLLEGE AFFILIATED TO HTE	બર્નિંગ ડો.કે.ઈ.ઈ. પુસ્તકોમાં સંભવે તે સૈદ્ધાંતો અને સર્વિસપૂર્ણતાના ઉપ-સંકેતોના પ્રકારો અને તે સંબંધિતતાનો સમાવેશ.	DR.K.V.JVANI
27	KHUNGLA MITALBEN RAJIBHAI	A STUDY OF EDUCATIONAL ACTIVITIES UNDER PRE PRIMARY EDUCATION OF AANGANVADI	સાંજના સમયે પૂર્વ પ્રાથમિક શિક્ષણ અને સમયે શિક્ષકો જાગૃતિઓનો સમાવેશ	DR.K.V.JVANI
28	MAHESHWARI NITINKUMAR RAVILAL	A STUDY OF EFFECTIVENESS OF BLOG BASED LEARNING FOR THE INDIAN ECONOMY UNIT OF CLASS 11 ECONOMICS	વેબ ૧.૧ ના અભ્યાસ (વેબના સહાયક સાધનો વગેરે) અને તેના અસરકારકતાના અભ્યાસનો સમાવેશ	DR.J.L.KHOLIFA
29	MARVADA PAYAL BHIMJI	A CASE STUDY OF MATRUVANDANA TRUST.	સાચી અને સચોટ વાક્યો સમાવેશ	DR.A.KANAIYA
30	MARVADA RASHEMITA JAVANTILAL	CONSTRUCTION & IMPLEMENTATION OF WORK COMMITTEMENT SCALE FOR HIGH SECONDARY SCHOOL TEACHERS OF KACHCHH	સાચી શિક્ષકોના ઉચ્ચ ગુણવત્તાના શિક્ષકો અને તેના અભ્યાસનો સમાવેશ તેના અને સમાવેશનો	DR.D.M.BAKRAMA
31	MATA MUKESH NARAN	A STUDY OF THE PROBLEMS OF GIRLS STUDYING IN SECONDARY SCHOOL IN AHIRPANTHAK OF KUTCH DISTRICTS.	સાચી શિક્ષકોના અભ્યાસ અને શિક્ષકોની ગુણવત્તાના અભ્યાસનો સમાવેશ તેના અને સમાવેશનો સમાવેશ	DR.J.L.KHOLIFA
32	ODHAVANI JIGTA MAHENDRABHAI	A CASE STUDY OF THE WORKING STYLE OF TEACHERS OF VIDYAMANDIR MANAGED BY VIDYABHARTI	શિક્ષકોના સંબંધિત સમાવેશ શિક્ષકોના ગુણવત્તાની જાગૃતિઓનો સમાવેશ	DR.A.KANAIYA
33	PARMAR DIPTI NARENDRAKUMAR	CONSTRUCTION & EFFECTIVENESS OF CAJ PROGRAM OF VAIDIK MATHEMATICS OF STUDENTS OF STANDARD 8	વેબ ૮ ના સૈદ્ધાંતો અને શિક્ષકોના CAJ પ્રકારોનો સમાવેશ અને તેની અસરકારકતા	DR.J.L.KHOLIFA
34	PATEL VAIDEHI ARUNKUMAR	A STUDY OF THE OPINIONS THE GOVT. SCHOOL TEACHER OF PRI SCHOOL OF NAKHATRANA TALUKA NISTHA TRAINING.	શિક્ષકોના સૈદ્ધાંતો અને શિક્ષકોના ગુણવત્તાના અભ્યાસનો સમાવેશ તેના અને સમાવેશનો સમાવેશ	DR.K.V.JVANI
35	PATELIYA NITABEN RAMANIBHAI	A STUDY OF ADJUSTMENT OF CLASS STUDENTS OF SECONDARY SCHOOL OF BHUJ TALUKA.	સુખ સમગ્રતા અને સમાવેશ અને તેના અભ્યાસનો સમાવેશ તેના અને સમાવેશનો સમાવેશ	DR.J.L.KHOLIFA

36	RAJPUT JYOTIKA NARRAHADUR	A STUDY ON STUDENTS INCLINATION TOWARDS DIGITAL PLATFORM IN EDUCATION	શિક્ષકોના સૈદ્ધાંતો અને શિક્ષકોના ગુણવત્તાના અભ્યાસનો સમાવેશ	DR.A.KANAIYA
37	RATHOD SUNILKUMAR VASTABHAI	A STUDY OF EDUCATIONAL THOUGHT OF ACHARYA VINO BA BHAVE	સાચી શિક્ષકોના અભ્યાસ અને શિક્ષકોના ગુણવત્તાના અભ્યાસનો સમાવેશ	DR.K.V.JVANI
38	SAMA SHABNAM ABDULLA	A COMPARATIVE STUDY OF THE TEACHING BY LECTURE METHOD & DRAMA METHOD FOR TEACHING PREPOSITION UNION ENGLISH GRAMMER OF STANDARD 9TH.	વેબ ૯ ના અભ્યાસ અને શિક્ષકોના ગુણવત્તાના અભ્યાસનો સમાવેશ તેના અને સમાવેશનો સમાવેશ	DR.J.L.KHOLIFA
39	SANJOT DAXABEN BHIMJI	THE EDUCATIONAL THOUGHTS DERIVED FROM THE THE FILM "HIND"	"હિન્દ" સર્વિસપૂર્ણતા અને શિક્ષકોના ગુણવત્તાના અભ્યાસનો સમાવેશ	DR.K.V.JVANI
40	SATANI MADHAVAN HARESHKUMAR	A STUDY OF MULTIPLE INTELLEGENCE OF STUDENTS STUDYING IN SECONDARY SCHOOLS OF KUTCH DIST.	સાચી શિક્ષકોના અભ્યાસ અને શિક્ષકોના ગુણવત્તાના અભ્યાસનો સમાવેશ તેના અને સમાવેશનો સમાવેશ	DR.D.M.BAKRAMA
41	SIJU AMRITABEN SHIVJI	A STUDY OF INDIAN WOMEN ACHIVING MEDALS IN OLYMPIC GAMES & AND PARA OLYMPIC GAME HELD IN 2021	વેબ ૨૦૨૧ ના અભ્યાસ અને શિક્ષકોના ગુણવત્તાના અભ્યાસનો સમાવેશ તેના અને સમાવેશનો સમાવેશ	DR.K.V.JVANI
42	SODHA AFJAL ABDULKARIM	CONSTRUCTION OF LOCAL SCHOLARS OF KUTCH IN FIELD OF SCIENCE	સાચી શિક્ષકોના અભ્યાસ અને શિક્ષકોના ગુણવત્તાના અભ્યાસનો સમાવેશ	DR.A.KANAIYA
43	SOMAIYA POOJA MAHESHBHAI	CONSTRUCTION & EFFECTIVENESS OF CAJ PROGRAM FOR FINANCIAL STATEMENT OF BUSINESS ORGANIZATION OF ACCOUNT SUBJECT FOR THE STUDENTS OF STANDARD 11	વેબ ૧૧ ના અભ્યાસ અને શિક્ષકોના ગુણવત્તાના અભ્યાસનો સમાવેશ તેના અને સમાવેશનો સમાવેશ	DR.D.M.BAKRAMA
44	SONI RIDDHI ATULBHAI	CHANGES OCCURRED IN THE PRE SERVICE TEACHER EDUCATOR'S BEHAVIOURS	પૂર્વ સર્વિસપૂર્ણતા અને શિક્ષકોના ગુણવત્તાના અભ્યાસનો સમાવેશ	DR.A.KANAIYA
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Mentor Mentee

Krantiguru Shyamji Krishna Verma

Kachchh University

Mentor-Mentee Cell

Year : 2024-25



Krantiguru Shyamji Krishna Verma Kachchh University


Mentor-Mentee Cell Framework

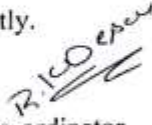
1. Introduction

The **Mentor-Mentee Cell** at K.S.K.V. Kachchh University aims to provide a structured support system for students, ensuring their academic, personal, and professional growth. The cell will act as a bridge between students and faculty, fostering an environment where students receive guidance and mentoring to navigate university life and beyond. The program seeks to cultivate a culture of support, motivation, and holistic development.

2. Objectives

- To establish a personal, connect between faculty and students for personalized guidance.
- To provide continuous academic and emotional support to students, especially first-generation learners.
- To identify and address the challenges faced by students in their academic and personal lives.
- To foster career development, leadership, and interpersonal skills among students.
- To improve overall student retention and satisfaction by addressing their concerns promptly.


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3. Structure of the Mentor-Mentee Cell

3.1 Mentor Selection


- Mentors will be faculty members from various departments across the university.
- Each mentor will be assigned a specific number of mentees, typically ranging from 20 to 40 students.
- Mentors should have a genuine interest in student welfare, excellent communication skills, and a good understanding of academic and personal development challenges faced by students.

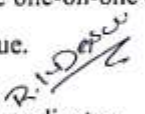
3.2 Mentee Assignment


- All first-year students, across all courses, will be assigned a mentor upon joining the university.
- Mentors will continue to guide their assigned mentees throughout their academic journey at the university, with an annual review of the mentor-mentee relationship.

3.3 Mentor-Mentee Meetings

- Mentors and mentees are expected to meet at least once every **Six months**.
- Meetings may be one-on-one or in groups, depending on the nature of the discussion or issue.


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- Discussions should cover academic progress, personal well-being, career planning, and any challenges faced by the student.

4. Roles and Responsibilities

4.1 Responsibilities of Mentors

- **Academic Guidance:** Regularly review the academic progress of mentees, identify strengths and areas for improvement, and assist with study plans.
- **Personal Support:** Offer emotional support and provide advice on managing stress, time management, and work-life balance.
- **Career Counselling:** Help mentees in identifying career opportunities, internships, and further educational prospects.
- **Problem Resolution:** Assist mentees in resolving academic or personal issues, and direct them to university resources like the counselling cell, placement cell, or financial aid services if needed.
- **Monitoring and Feedback:** Keep a record of all meetings and discussions, track the progress of mentees, and provide feedback to the university administration if necessary.


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4.2 Responsibilities of Mentees

- **Active Participation:** Attend scheduled meetings with mentors and communicate openly about their challenges and achievements.
- **Follow-up:** Implement the advice and action plans discussed with the mentor.
- **Career Development:** Proactively seek guidance for career planning and personal development.

5. Operational Mechanism


5.1 Formation of the Mentor-Mentee Cell


- The university will establish a **Mentor-Mentee Cell Committee** that includes senior faculty members, student representatives, and the Dean of Student Affairs.
- The committee will oversee the assignment of mentors, monitor the functioning of the cell, and resolve any issues that arise during the mentor-mentee relationship.

5.2 Orientation and Training

- An orientation session will be organized for both mentors and mentees at the beginning of each academic year to explain the objectives and procedures of the program.
- Regular workshops and training sessions will be held for mentors to help them handle student issues more effectively.


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5.3 Feedback and Evaluation


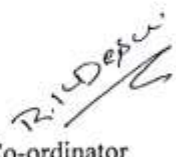


- A periodic feedback system will be implemented where mentees can anonymously provide feedback on their mentoring experience.
- Mentors will submit progress reports on their mentees every semester to the Mentor-Mentee Cell Committee.
- Based on feedback and reports, adjustments will be made to improve the mentoring process and effectiveness of the program.

6. Confidentiality

All discussions between mentors and mentees will be kept confidential. Mentors are expected to handle sensitive personal information of mentees with the highest degree of confidentiality, unless there is a concern for the student's well-being or safety, in which case the appropriate authorities within the university will be informed.

7. Conflict Resolution

In cases where the mentor-mentee relationship is not functioning effectively, either party may request reassignment through the Mentor-Mentee Cell Committee. The committee will review the request and reassign a new mentor if necessary.

			
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8. Benefits of the Mentor-Mentee Program


- **For Students (Mentees):** Personal and academic growth, better career planning, improved motivation, and emotional support.
- **For Faculty (Mentors):** Enhanced student engagement, the opportunity to foster leadership and provide support to future professionals, and a deeper understanding of student challenges.

9. Review and Continuous Improvement

The Mentor-Mentee Cell will conduct annual reviews of the program to assess its effectiveness and make necessary improvements. Feedback from both mentors and mentees will be incorporated to ensure the program remains relevant and beneficial.

10. Conclusion

The Mentor-Mentee Cell at K.S.K.V. Kachchh University is an essential initiative aimed at nurturing student potential by providing them with academic, emotional, and career-related guidance. By fostering strong relationships between mentors and mentees, the university aims to enhance the overall student experience and success.


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**KRANTIGURU SHYAMJI KRISHNA VERMA
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Ref. No. : KU/M.M./ORDER/

DATE : 19/10/2024

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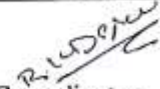
In accordance with the goals of fostering a supportive academic and personal growth environment for students, the Mentor-Mentee Cell of K.S.K.V. Kachchh University is pleased to announce the formation and appointment of its Core-Committee members. The Core-Committee for Mentor-Mentee Cell of Kachchh University for Academic Year 2024-25 is Mentioned Below.

The following members have been appointed to serve on the Mentor-Mentee Cell Core-Committee for the academic year 2024-25.

COMMITTEE

NO.	NAME	ROLE
1	Dr. Mohan Patel Vice-Chancellor	Chairman
2	Dr. Anil Gor Registrar	Convener
3	Dr. Kashmira Mehta Professor	IQAC Co-ordinator
4	Dr. Kiran Jivani Assistant Professor	Co-ordinator
5	Dr. Rupal Desai Assistant Professor	Co-ordinator
6	Dr. Kaushik Dalvi Assistant Professor	St/Sc Cell Member
7	Nishant Ganatra Clerk	Clerk


Co-ordinator
Dr. Kiran Jivani


Co-ordinator
Dr. Rupal Desai


Registrar
Dr. Anil Gor


Vice Chancellor
Dr. Mohan Patel

Enrichment classes





Krantiguru Shyamji Krishna Verma
Kachchh University

Examination Department
Exam Manual

2017 - 2024

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Regarding the performance of the officers/employees engaged in conducting the examination (Centre Coordinator)

Examination Manual: Instructions to the Centre Coordinator

Responsibilities of the Centre Coordinator

1. Receiving and Verifying Question Papers:

- ✓ Ensure the sealed packets of question papers received from the University are as per the examination schedule.
- ✓ Verify that the number of question papers are sufficient for the number of students. Report any deficiencies immediately to the Controller of Examination.

2. Storing Question Papers:

- ✓ Store sealed question paper packets in two keyed steel lockers in the examination center's storage room.
- ✓ Ensure necessary security arrangements to maintain the confidentiality and safety of the storage room.

3. Preparing Examination Block and Seating Arrangements:

- ✓ Arrange the examination block and seating arrangements as per university rules at least three days before the examination.

4. Posting Examination Information:

- ✓ Post necessary information regarding the examination on the notice board in a timely manner for the examinees.

5. Preventing Malpractice:

- ✓ Coordinate with the Principal to ensure that there is no malpractice and that the examination is conducted according to the rules.

6. Allotting Block Supervisors:

- ✓ Allot block supervisors by draw method only and ensure no exchange takes place in this allotment.
- ✓ Decide the relieving supervisor for each session of examination by draw method.

7. Distributing Question Papers:

- ✓ Distribute the question paper packets to the block supervisors according to the examination schedule.
- ✓ Ensure that only the correct question paper packets for that subject are given to the block supervisors.
- ✓ Make arrangements so that the sealed question paper packets are opened on time in the examination hall.

8. Monitoring Examination Process:

- ✓ Personally visit examination halls together information about the presence, absence, and number of expelled students.
- ✓ Keep track of used and unused question papers during the examination.
- ✓ Collect extra question papers and blank covers 30 minutes after the commencement of the examination and ensure proper signing and filling of details on blank covers by the block supervisor.

9. Handling Answer Books:

- ✓ After the completion of the examination session, verify the number of students present, absent, and expelled.
- ✓ Accept the answer books from the block supervisors and prepare parcels of the answer books as per the subject code.
- ✓ Seal the parcels and store them safely in a steel locker without leaving the examination center.

Note: It is mandatory to prepare the parcels of answer books on the same day after the completion of the examination.

10. Handing Over Answer Books:

- ✓ Hand over the sealed parcels of written answer books to the authorized officer from the University after duly filling in the necessary forms.

11. Operations Distribution and Form Submission

- ✓ Distribute necessary operations and responsibilities for examination management among all center coordinators of the examination center.
- ✓ Ensure that all information is accurately filled in the forms provided by the university after complete verification.
- ✓ Submit the forms to the university with the required signatures.

12. Instructions and Guidance to Block Supervisors

- ✓ Convey instructions and necessary guidance from the University to Block Supervisors.
- ✓ Ensure block supervision is conducted according to the rules.
- ✓ Provide necessary instructions to employees involved in the examination, considering the examination center's situation, and ensure strict adherence.

13. Daily Register Maintenance

- ✓ Maintain a daily register detailing the personnel responsible for conducting the examination. The register should include:

Name	Appointment	Time of arrival at the center	Performance details	Signature

14. Cooperation with University Staff

Provide adequate cooperation to observers, scrutineers, center Coordinators, externals, and other examination-related staff sent by the University.

15. Reporting Negligent Employee

- ✓ Report any employee who is irresponsible or negligent in their examination duties to the Controller of Examinations, with necessary details.

16. Approval for Writers on Medical Grounds

- ✓ Approve a Writer for an examinee on medical grounds if the Center Coordinator finds the application satisfactory.
- ✓ Ensure the Writer's educational qualification is less than that of the examinee.
- ✓ Collect and verify the Writer's resume and application.
- ✓ Ensure the Writer does not assist in answering questions.
- ✓ Send the examinee's application, competent authority's medical certificate, Writer's resume, etc., to the Controller of Examination for final approval before the examination.
- ✓ Note: The University does not provide remuneration to the Writer; the examinee must arrange it.

17. Specimen Log Table Distribution

- ✓ Provide the specimen log table given by the University to the examinee in blocks.

18. Block Supervisor Assignment

- ✓ Equally assign block supervision duties to the academic staff of the college throughout the examination.
- ✓ If necessary, call upon administrative staff or faculty/staff from other colleges.
- ✓ In exceptional cases, when external personnel are required for block supervision, ensure they are eligible graduates/postgraduates and verify that they or their relatives are not giving exams.
- ✓ Obtain the necessary undertakings and bio-data, explain examination rules, and secure their consent to act as Block Supervisors.
- ✓ Block Supervisors must not delegate their duties during the examination session.
- ✓ Prepare a sheet with the IFIC bank account numbers, bank codes, bank details, and mobile numbers of all staff.
- ✓ Note: It is advisable not to outsource block supervision tasks for the benefit of the examination.

19. Handling Question Paper Errors

- ✓ Immediately inform the Controller of Examinations of any printing or other errors in the question paper.
- ✓ Follow the Controller's instructions and send a copy of the error and corrections to the University in a sealed packet along with the answer books.

20. Communication with Controller of Examinations

- ✓ Contact the Controller of Examinations for any information required regarding the examination.

21. Assignment Restrictions for Relatives

- ✓ Ensure that academic/administrative employees do not oversee examinations in which their relatives are participating. This must be documented with a written application from the concerned employee.

22. Handling Malpractice Reports

- ✓ Collect reports from Block Supervisors regarding any examinees who commit malpractices, along with necessary evidence.
- ✓ Take further action as per the rules.

23. Monitoring and Addressing Malpractices

- ✓ Constantly monitor for malpractices by moving around the examination center.
- ✓ If any examinee is caught cheating or bringing unauthorized materials, document the case with necessary evidence and report it.
- ✓ Expel the examinee and any other examinee involved in helping or participating in the malpractice and send a clear report to the university.

24. Documentation of Written Malpractices

- ✓ If an examinee writes answers on the bench or on any of their body part, copy the same onto a blank paper, have the examinee sign it, and send it to the University as proof.
- ✓ Prohibit bringing any electronic equipment into the examination hall.

25. Reporting Malpractices to the University

- ✓ Report the exact time an examinee is caught committing malpractice to the University.
- ✓ If multiple examinees are caught copying from each other, disclose their seating arrangements.
- ✓ Prepare a pictorial chart of each block's seating arrangement.

26. Student Expulsion Procedure

- ✓ Before expelling a student, accept any written details the examinee wishes to provide.
- ✓ Send the student's written statement and case report to the university.

27. Restriction on Subsequent Exams

- ✓ Prevent a student who is expelled for malpractice from appearing in subsequent theory or practical examinations for that subject.

28. Handling Serious Misbehavior

- ✓ Report serious misbehavior (e.g., intimidation, assault, bringing arms, impersonation) immediately to the nearest Police Station and file an FIR.
- ✓ Report the incident to the university.

29. Transfer of Malpractice Cases

- ✓ Arrange for the immediate transfer of cases involving examinees who commit malpractices to the Controller of Examination of University Examinations.

30. Reporting Excessive or Collective Malpractices

- ✓ If excessive or collective malpractice is detected by the squad at the examination center, report it to the University immediately.

31. Submission of Accounts Post-Examination

Submit all accounts, including bills, to the CAO of the University (Accounts Department) immediately after the completion of the examination.

32. Examination Center Responsibility

The center coordinator is fully responsible for conducting the examination at the examination center.

33. Tools for Block Supervisors

Provide each Block Supervisor with scissors or necessary tools for opening sealed question paper covers in the examination hall.

34. Timely Submission of Forms

Ensure that all forms provided by the University are filled out and submitted on time.

35. Preparation Meeting Minutes

The center manager must prepare the minutes of meetings held with employees for exam preparation.

36. Daily Seating Arrangement

Arrange the seating for examinees in a reasonable manner every day.

37. Document Preservation for Practical Exams

Preserve all documents related to practical exams.

38. CCTV Camera Requirement

Ensure that a CCTV camera is installed in every block.

39. Seating for Disabled Examinees

Arrange seating for disabled children, considering the nature of their disability.

40. Laptop Specification for SRPD

Provide the specifications of the laptop used under the SRPD (Secure Packet Delivery System).

41. Supervisor Details for SRPD

Submit the names, addresses, mobile numbers, email addresses, internet facilities, and power backup facilities of the three supervisors in the SRPD.

42. Quality Check of Xerox Machine

Check the toner and copy quality of the Xerox machine.

Instructions for Block Supervisors

1. Timely Reporting

- ✓ Arrive and report at least 30 minutes before the distribution of examination materials at the examination center.

2. Block Assignment Arrival

- ✓ Arrive at the allocated block of examination (assigned by draw method) at least 15 minutes before the commencement of the examination.
- ✓ Block supervisors are not allowed to swap blocks internally.

3. Distribution of Materials

- ✓ Distribute question papers, handbooks, supplements, etc., to students at their seats.

4. Prohibited Items

- ✓ Ensure that examinees do not bring literature, mobile phones, programmable calculators, or equation-solving calculators into the examination hall.

5. Permitted Materials

- ✓ Allow examinees to use only log tables and steam tables approved by the University. Do not permit tables with problem-solving formulas.

6. Mobile Phone Usage

- ✓ Block supervisors are prohibited from using mobile phones in the examination hall.

7. Handling Question Papers

- ✓ Check and accept the sealed packets of question papers for the designated block from the Center Co-Ordinator.
- ✓ Open the sealed packets of question papers only at the designated place indicated on them.
- ✓ After distributing the question papers to the examinees, count the remaining question papers, fill in the information on the blank cover, and ensure they are supplied correctly to the center Co-Ordinator.
- ✓ Pack the sealed question papers in subject-wise covers.

8. Checking Answer Books.

- ✓ Check Answer Book for any damage before giving them to examinees.
- ✓ Instruct examinees to check the Answer book before writing their exam number.
- ✓ Ensure the first page has barcode on Answer Book and all three slips have proper stitching.
- ✓ Bind supplementary sheets with the provided cord and instruct students to paste the barcode at the proper place.
- ✓

9. Issuing New Answer Books

- ✓ If necessary to change the main transcript or supplement after writing the student's number, issue a new transcript by noting the serial number, etc., of that Answerbook.

10. Examinee Movement Restrictions

- ✓ Do not allow any examinee to leave the examination hall until 30 minutes after the commencement of the examination.
- ✓ Ensure that any examinee leaving after this period does not take the question paper outside the examination hall.
- ✓ Take care to ensure examinees do not remain outside the examination hall for any reason.

11. Examinee Verification

- ✓ Allow examinees to enter the examination hall only after verifying their ID card and examination hall ticket.
- ✓ If the examinee's identity is unclear, inform the Center Co-Ordinator
- ✓ Ensure the examinee has accurately filled in their exam number, subject code, etc., on the answer book before signing it.

12. Attendance Accuracy

- ✓ Ensure that no present examinee is marked as absent when filling in the attendance sheets.

13. Recording Serial Numbers

- ✓ Write the serial number from the bottom of the first page of the examinee's main answer book next to their number on the required sheet.

14. Handling Late Arrivals

- ✓ Do not allow students who are late to enter the examination hall.
- ✓ If an examinee has a valid reason for being late, the Center Co-Ordinator may allow entry up to 30 minutes after the examination starts. If permission is denied, report the reasons to the Controller of Examination.

15. Seat Number Stickers

- ✓ Ensure examinees affix their seat number stickers on the main booklet and any attached supplements. Provide necessary verbal instructions in advance.

16. Collecting Answer Books

- ✓ After the examination, collect Answer Books from examinees according to the subject code.
- ✓ Count and verify the number of answer books, arrange them in order, and submit them to the Center.

17. Filling Examination Forms

- ✓ Accurately fill in the required forms related to examination performance.
- ✓ If any defects are found, rectify them personally at your own expense coming at university without delay as per university instructions and disclose the same.

18. Maintaining Vigilance

- ✓ Constantly move around the block to monitor discipline, confidentiality, and rule adherence during the examination process.
- ✓ Report any issues to the Center Co-Ordinator.

19. Copy Cases

- ✓ If Copy cases are found by the University Squad, CenterCo-Ordinator (Internal/External), or any other authorized University person, the Block Supervisor must provide an explanation to the University.

20. Reporting Malpractices

- ✓ If the supervisor of another block detects malpractice in a block where multiple blocks are allotted in one classroom, they may file a case of violation of the examination code of conduct.

21. Responsibility for Examination Conduct

- ✓ It will be the responsibility of Block Supervisor to ensure that examination is conducted according to the rules in the allotted block.

Instructions for Factotom

1. Verification of Candidate List

- ✓ Verify the Candidate List provided by the University according to the subject code.
- ✓ Immediately inform the Principal / Center Co-Ordinator of any defects found.

2. Block and Seating Arrangements

- ✓ Arrange blocks and seating arrangement based on the Candidate List, under the guidance of the Center Co-Ordinator.

3. Preparation of Draw Slips

- ✓ Prepare draw slips with block numbers considering the number of blocks for allotment in the examination session.
- ✓ Provide these slips to the Center Co-Ordinator

4. Distribution of Question Papers

- ✓ Assist in distributing sealed packets of question papers to the designated blocks.

5. Handling Malpractices

- ✓ Assist in noting down of copy cases for malpractices during the examination.
- ✓ Verify the address and other details of the examinee involved and hand over all related documents to Center Co-Ordinator after the procedure is completed.

6. Post-Examination Tasks

- ✓ Participate in counting, verifying, and preparing parcels of the Answer books after the examination is completed.

7. Financial Management

- ✓ Obtain an advance for probable expenses from the University before the examination begins.
- ✓ Prepare an account of examination expenses and send it to the University, including the balance, within 15 days of the examination's completion.

8. Maintenance Responsibilities

- ✓ Maintain the water system, electricity, lights, fans, and ensure daily cleaning.
- ✓ Report to G.E.B. and the police station as required for the examination.

9. Administrative Assistance

- ✓ Assist in necessary administrative work involved in conducting the examination.

10. Compliance with Center Co-Ordinator's Instructions

- ✓ Follow the instructions given by the *Center Co-Ordinator*

11. Seating Arrangement

- ✓ Ensure there is a distance of 3 feet between two students during seating.

Instructions for Stationery Supervisor

1. Essential Materials Maintenance

- ✓ Maintain all essential examination materials such as main answer book, supplements, graph paper, stickers, log tables, various types of sheets, thread, wax, cloth, needles, thread, and glue etc considering the examination requirements.

2. Handling Damaged Answer Books

- ✓ Maintain a record of pre-separate damaged main answer books, and ensure that such answer books are not handed over to the Block Supervisor.

3. Daily Stock Records

- ✓ Keep a daily record of the stock of main answer books, supplements, stickers, etc., used during the examination.

4. Question Paper Accountability

- ✓ Maintain an account of the used and unused question papers, including those not used in the examination of a particular subject.

5. Blank Packet Management

- ✓ Keep the blank packets of sealed question papers after the examination and hand them over to the authorized University person when they come to collect them.

6. Post-Examination Accounting

- ✓ After the examination, fill the accounting sheet with details of used main Answer books, prefaces, unused main Answerbooks, supplements, damaged separate Answer books, and damaged Answerbooks returned by examinees. Send this information to the University without fail.
- ✓ Additionally, after the examination, send information about the amount of examination material such as main booklets, supplements, stickers, etc., by filling out the necessary form.

7. Pre-Examination Preparation

- ✓ Ensure that all main answer books supplements, and stickers required for the entire examination are available at the examination center five days prior to the commencement of the examination.
- ✓ If these items are not available, immediately report to the Principal / Center Co-Ordinator of the College and the Controller of Examination at University.

8. Record of Damaged Transcripts

- ✓ Keep a record of damaged transcripts or supplements on which the examinee has written their examination number and returned due to damage.

9. Compliance with Instructions

- ✓ Follow the instructions received from the Center Co-Ordinator/ Principal.

Send the barcode stickers of absent students in a separate sheet.

Instructions for Principal / I/C Principal / Director / HODs

1. Provision of Facilities

- ✓ The Center Co-Ordinator should ensure the availability of necessary facilities at the examination center, including physical facilities for the examination, adequate manpower (academic and administrative staff), a safe strong room, and the required number of strong steel lockers with two keys.

2. Security Arrangements

- ✓ Arrange necessary security measures at the examination center during the day and night.
- ✓ Inform the nearest police station to ensure security in connection with the examination.

3. Financial Assistance

- ✓ Provide necessary financial assistance/advance as required for conducting the examination.

4. Essential Utilities

- ✓ Ensure the availability of water, electricity, telephone, fax, computer, and other essential utilities at the examination center.

5. Clean Examination Environment

- ✓ Remove any writings from the walls and benches of the examination hall before the commencement of the examinations.

6. Student ID Card Updates

- ✓ Update student ID cards at the beginning of the academic year.

7. Completion of Teaching Work

- ✓ Ensure that the teaching work is completed as per UGC/Council rules before the commencement of any examination.

8. Examination Paper Analysis

- ✓ After the completion of the examination, analyze the subject-wise papers.
- ✓ Send the minutes of the analysis, rating the quality of the paper from 1 to 10 based on indicators such as grammar mistakes, repetition, structure, content quality, and weightage of marks.

9. Announcement of Academic Program

- ✓ Announce the academic program on the day of the last paper.

Responsibilities of Squad / Observer

1. Confidentiality

- ✓ Maintain strict confidentiality regarding the routes provided by the University to the examination center.

2. Identity Verification

- ✓ Always carry your identity card.

3. Examination Center Inspection

- ✓ Check the sealing of question paper packets, the arrangement and security of the storage room, seals and signatures on bundles of Answerbooks, and ensure the examination management complies with University rules.
- ✓ Report findings to the Chancellor of the University.

4. Employee Responsibilities Check

- ✓ Verify if different employees are discharging their responsibilities as per University rules during the examination.

5. Malpractice Detection

- ✓ Detect any malpractice at the examination center.
- ✓ Handle cases of malpractice as per the rules and submit reports to the Center Co-Ordinator without discrimination.

6. Defect Reporting

- ✓ Inform the Center Co-Ordinator immediately if any defect is found during the conduct of the examination.

7. Form Accuracy

- ✓ Ensure accurate completion and submission of forms provided by the University.

8. Compliance with Instructions

- ✓ Act in accordance with the instructions issued by the University.

9. Paper Handling

- ✓ Forward examination papers to the Center Co-Ordinator
- ✓ Ensure the papers are delivered to the University in a sealed condition.

10. Additional Senior Supervisors

- ✓ The University may deputize additional senior supervisors (observers) at each center to maintain vigilance against possible irregularities during examinations, in accordance with University norms and higher education standards.

11. Presence and Conduct During Examination

- ✓ Be present at the examination venue for the entire duration of the examination and remain active in observation.
- ✓ Avoid behavior that could cause mental stress to any student.
- ✓ Work cooperatively to maintain the position of the Senior Supervisor / Principal of the institution.

Responsibilities of Assessment and Data Coordinator

1. Acceptance and Operations

- ✓ Accept Answer books written for various University examinations as per instructions from the Controller of Examinations.
- ✓ Ensure central evaluation, re-assessment, etc., are conducted in accordance with University norms and orders from the Vice Chancellor and Controller of Examinations.

2. Confidentiality and Integrity

- ✓ Maintain confidentiality, integrity, and adhere strictly to university rules during assessment operations.
- ✓ Prioritize fairness in grading to ensure students receive marks according to their merit.
- ✓ Take measures to prevent any injustices or interference in assessment processes.

3. Timely Result Preparation

- ✓ Prepare examination results promptly, ensuring they are ready by the commencement date of the next academic session and free from errors.

4. Adherence to Dates

- ✓ Perform duties according to the probable dates published by the Examination Department.

5. Appointment and Reporting

- ✓ The coordinator shall be appointed by the Controller of Examinations.
- ✓ Inform the Controller of Examinations in hard copy regarding the appointment of subordinate employees under the coordinator's supervision.

6. Performance Management

- ✓ Evaluate the performance, conduct, and other matters of employees, clerk, Asst. coordinator, data entry operator or any class IV employee under the coordinator's supervision.
- ✓ Recommend cancellation of appointments if performance is unsatisfactory, including examiner

7. Financial Management

- ✓ Adhere to sanctioned financial structures.
- ✓ In special circumstances, submit a written note to request approval from the Controller of Examinations and Vice-Chancellor for necessary expenditures.
- ✓ Include a copy of the approval when submitting accounts.

8. Pre-Evaluation Instructions

- ✓ Inform examiners about norms, methods, and instructions for the centralized evaluation system before evaluation commences.

9. Payment Approval

- ✓ Approve payment of fees, remuneration to assessors, and other personnel involved in evaluation.
- ✓ The coordinator holds the authority to reject bills; only bills signed by the coordinator will be paid.

10. Account Submission

- ✓ Hand over all accounts to the Controller of examinations within 15 days after the completion of university exams at center

11. Mark Entry and Register Maintenance

- ✓ Copies of assessed answer books shall be handed over to the coordinator for mark entry upon completion of assessment.
- ✓ Maintain a register documenting this process.

12. Acceptance and Verification of Slips

- ✓ Accept slips from the performing Clerk/Employee appointed by the Examination Department under the Coordinator's supervision.
- ✓ Check and sign for the number of received bundles.
- ✓ Keep one copy of the statement and give the other copy to the Controller of examination.

13. Security and Access Control

- ✓ Restrict access to the area where registers are kept to appointed personnel only.
- ✓ Compulsory signing of the movement registers upon entry and departure.

14. Security Measures

- ✓ Implement round-the-clock security at the location where assessment materials are stored.
- ✓ Ensure all locks are installed by the coordinator, who holds the keys.

15. Assessment Environment

- ✓ Prohibit checking of answer books at home under any circumstances.
- ✓ Notify the Controller of Examinations for appropriate action in special circumstances regarding assessment procedures outside the center rooms or building.

16. Reporting of Non-Appearance

- ✓ Report non-appearance of examiner for central evaluation to the Controller of Examinations.

17. Special Instructions

- ✓ Ensure all examiners adhere to special instructions regarding marking, keeping marks confidential in the box and margin as specified.

18. Confidentiality

- ✓ Ensure no examiner, chairman, or designated person opens the sealed envelope containing sensitive information without proper authorization.

19. Responsibility for Materials

- ✓ Ensure checked or unchecked assessment materials are not lost, prioritizing this as a primary responsibility.

20. Fair Assessment

- ✓ Take full responsibility to ensure there is no under or over marking in any subject papers, ensuring fairness and no discrimination in scoring.
- ✓ Consult with the General Secretary and Vice-Chancellor, implementing mock grading where necessary.

21. Administrative Duties

- ✓ Dispatch appointment orders to examiners.
- ✓ Provide physical facilities, tea-water provisions, cleaning, and necessary furniture at the Central Evaluation Center.
- ✓ Process necessary expenses related to these responsibilities.

22. Addressing Examiner Shortages

- ✓ Take appropriate action in cases where a sufficient number of examiners are not available for any subject or paper, following guidance from the Controller of Examination and Vice-Chancellor.

23. Requisition and Register Maintenance

- ✓ Make advance requisitions for necessary literature and stationery for the Central Evaluation Center.
- ✓ Maintain a register of requisitions.

24. Attendance and Record Keeping

- ✓ Maintain attendance records of staff and evaluating teachers.
- ✓ Keep a register of entries checked during the day, noting the teacher's name.

25. Document Management

- ✓ File all papers and ensure proper checking of key papers and its method.

26. Information Filing

- ✓ File reports such as block reports, present-absent reports, and details of assessment cases along with application forms.

Guidelines for Evaluation of Practical/Project/Dissertation/Viva Examinations

Students deserve a proper evaluation of their practical work, projects, dissertations, or viva examinations, reflecting the effort they have put in throughout the semester/year. It is crucial that the evaluation process is fair, transparent, and conducted with due diligence.

Due care shall be taken that the Examination start in-time, in no case the Viva/ Practical/Examination to be conducted in a hurry without giving sufficient time for evaluation of every student.

1. Examination Preparation

Ensure that the Practical/Viva Examination starts on time. Under no circumstances should the examination be rushed without providing sufficient time for the evaluation of every student.

Practical Examination/Viva:

1. Laboratory Attendance:

- ✓ Students must fulfill the laboratory attendance requirements as per faculty regulations to be eligible for the Practical/Viva Examination.

2. Completion of Practical Assignments/Tests:

- ✓ Students must complete assigned practical assignments, tests, journals, practical files, or term work, duly signed by the competent authority before appearing for the examination.

3. Documentation of Practical Tasks:

- ✓ Students should maintain records of definitions/practical tasks assigned at the time of examination, along with the supervisor/examiner's signature.

4. Proper Mention and Signatures:

- ✓ Ensure that inputs, procedures, and results/outputs of practical tasks are properly documented and signed by the supervisor/examiner.

5. Evaluation Criteria:

- ✓ The Procedure of practical task should be mentioned properly and shall be signed by supervisor/examiner.
- ✓ Results/outputs of practical tasks should be mentioned properly and shall be signed by the supervisor/examiner. If result output is incomplete, there shall be track of percentage of work completed along with sign of supervisor/examiner.
- ✓ Examiner shall assess students based on the tasks performed during the examination, outputs achieved, procedures followed, results obtained, and viva-voce (question-answer session), including assessing the soft skills of students.

- ✓ The examiner should allocate appropriate marks for each component as decided by the faculty, ensuring all required documentation is complete.

6. Component-wise Marking:

- ✓ Maintain a mark sheet for the Practical/Viva Examination where marks are allocated component-wise, reflecting the assessment of each aspect of the examination.

Guidelines for Project/Dissertation/Viva

Students involved in projects, dissertations, and viva examinations are required to adhere to the following guidelines established by their faculty/institute:

1. Project/Dissertation Attendance:

- ✓ Students must maintain their attendance records for Project/Dissertation, whether internal or external, as per the guidelines set by the faculty/institute.

2. Supervision of Attendance:

- ✓ The attendance of students for Project/Dissertation should be monitored and maintained by the respective Project/Dissertation Supervisor or guide.

3. Reporting Progress:

- ✓ Students are responsible for reporting their progress on a daily/weekly/monthly basis to their internal/external guide, as directed by the faculty/institute.

4. Submission of Progress:

- ✓ Students must submit the progress of their Project/Dissertation to their internal/external guide as per the requirements set by the faculty/institute. The supervisor/guide should maintain records of such submissions, which should be submitted to the Coordinator/HOD/Principal upon completion of the semester.

5. Completion as per Proposal:

- ✓ Project/Dissertation work should be completed by students according to the defined proposal or requirements specified by the faculty/institute.

6. Documentation Requirements:

- ✓ Students are required to create comprehensive project documentation/Dissertation thesis, including all necessary details as per the requirements and guidelines provided by the faculty. This documentation should bear the signatures of the relevant authorities (internal guide, external guide, HOD, Principal).

7. Record of Changes and Guidance:

- ✓ Any changes made during the guidance of a student should be recorded and maintained with signatures of both the guide and the student. Students should have access to these details during their Examination. The guide should retain these records for future reference and use.

Procedures for Project/Dissertation Examination:

Examiner's Evaluation Criteria:

- ✓ The examiner of the Project/Dissertation examination shall evaluate students based on:
- ✓ Project attendance and reporting
- ✓ Depth of knowledge and understanding of the field
- ✓ Completion of work report (Problem definition, project analysis, designing, inputs selection, exploration of feasibility, procedure/methods/techniques innovation, results/output)
- ✓ Testing, presentation, documentation/preparation of report
- ✓ Viva-Voce examination (question-answer) including soft skills of students
- ✓ List of literature/documents referred
- ✓ The examiner shall allocate appropriate marks according to these criteria and ensure all required documentation is completed.

Marksheet Maintenance:

- ✓ Component-wise marks for Project/Dissertation examination shall be maintained in the marksheet.

Preservation of Supporting Documents:

- ✓ All supporting documents such as papers, supplements, rough marksheets, etc., related to Practical/Project/Dissertation/Viva examination should be preserved in sealed covers.
- ✓ Soft copies of presentations for all examinees in the concerned subjects should also be preserved where applicable.

Storage and Destruction Policy:

- ✓ All documents related to Practical/Project/Dissertation/Viva examination shall be stored and destroyed according to the storage and destruction policy for confidential documents/information/media as per KSKV Kachchh University's policy.

Procedures for Project/Dissertation Examination:

Examiner's Evaluation Criteria:

The examiner of the Project/Dissertation examination shall evaluate students based on:

Project Attendance and Reporting:

- ✓ Ensure regular attendance and reporting as per guidelines.

Depth of Knowledge and Understanding of the Field:

- ✓ Assess the student's understanding and depth of knowledge in their area of study.

Completion of Work Report:

Evaluate the completeness and quality of:

- ✓ Problem definition
- ✓ Project analysis
- ✓ Designing
- ✓ Inputs selection
- ✓ Exploration of feasibility
- ✓ Procedure/methods/techniques innovation
- ✓ Results/output

Testing, Presentation, Documentation/Preparation of Report:

- ✓ Review the student's ability to test their findings, present their work effectively, and prepare comprehensive documentation or report.

Viva-Voce Examination (Question-Answer):

- ✓ Assess the student's responses during the oral examination, including their ability to articulate their project details and discuss relevant topics.

List of Literature/Documents Referred:

- ✓ Verify the adequacy and relevance of the literature and documents referenced by the student.
- ✓ The examiner shall allocate appropriate marks according to these criteria and ensure all required documentation is completed.

Marksheet Maintenance:

- ✓ Component-wise marks for Project/Dissertation examination shall be maintained in the marksheet to provide transparency and accountability in assessment.

Preservation of Supporting Documents:

- ✓ All supporting documents such as papers, supplements, rough marksheets, etc., related to Practical/Project/Dissertation/Viva examination should be preserved in sealed covers to maintain their integrity and prevent tampering.
- ✓ Soft copies of presentations for all examinees in the concerned subjects should also be preserved where applicable to ensure accessibility and backup.

Storage and Destruction Policy:

- ✓ All documents related to Practical/Project/Dissertation/Viva examination shall be stored and destroyed according to the storage and destruction policy for confidential documents/information/media as per KSKV Kachchh University's policy.
- ✓ Adherence to this policy ensures compliance with university regulations and protects the confidentiality of student data and examination materials.

Guidelines for Continuous Evaluation of Students

Objective:

Continuous Evaluation is an essential component of the teaching-learning process throughout the progression of a course. It aims to assess and improve the quality of student learning. The process should be organized, efficient, fair, transparent, and conducted in a professional manner to achieve benchmarking across institutes.

Components of Continuous Evaluation:

- ✓ Students shall be assessed based on each of the following components

a) Attendance:

- ✓ Attendance of students during the teaching-learning process.

b) Active Participation:

- ✓ Active participation of students in theory and practical classes.

c) Laboratory Work:

- ✓ Satisfactory understanding by students regarding fundamentals of practical work.

d) Assignment/Term Work:

- ✓ Regular assignments/term work prepared by students themselves and submitted within specified deadlines. These tasks focus on improving literature appraisal skills.

e) Class Test:

- ✓ Objective/subjective class tests arranged at specified intervals by the concerned faculty.

f) Practical File/Journal:

- ✓ Maintenance of practical file/journal for laboratory work. Each practical entry should be signed by the subject teacher with all necessary descriptions to complete the practical. Faculty should update with innovative, research-oriented, and critical problem-solving practical tasks.

g) Viva/Question-Answer/Quiz:

- ✓ Students have to appear in viva/question-answer/quiz sessions as per instructions from the concerned authority.

h) Seminar/Presentation:

- ✓ Students conducting seminars/presentations to enhance subjective learning as per faculty requirements.

i) Group Discussion:

- ✓ Structured participation in group discussions for exchanging ideas in specific subjects as required by the faculty.

j) Self-Study:

- ✓ Encouragement and observation of self-study approaches by faculty to explore different ways of thinking and enhance student confidence.

k) Internal Examination/Test:

- ✓ Arrangement of internal examinations/tests for theory and practical subjects as per guidelines from KSKV Kachchh University.
- ✓ The list of components for continuous evaluation for each course and the weightage for each component shall be decided by the concerned faculty and communicated to the students at the beginning of the semester.

Assessment of Continuous Evaluation

- ✓ The assessment process for Continuous Evaluation shall adhere to principles of fairness and transparency. Records for each component of Continuous Evaluation shall be meticulously maintained and forwarded to the concerned authorities for compilation and further action.

Storage of Documents related to Continuous Evaluation

- ✓ All documents related to Continuous Evaluation shall be stored and managed in accordance with the storage and destruction policy for confidential documents/information/media established by KSKV Kachchh University. This policy governs the retention periods and proper disposal methods for all records related to examinations conducted by the university.

**CONTROLLER OF EXAMINATION
KACHCHH UNIVERSITY**

Matters to be Kept in Mind During the Examination (Guidelines)

Classroom Cleanliness:

- ✓ Ensure that every classroom is thoroughly cleaned before the examination begins.

Benches and Desks:

- ✓ Remove any text or literature from benches and desks in the examination halls.

Prohibition of Electronic Devices:

- ✓ Strictly prohibit students from bringing mobile phones or electronic devices into the examination hall. Conduct individual checks for each student before allowing entry.

Shoes and Socks:

- ✓ Students must remove their shoes and socks before entering the examination hall.

Lighting and Ventilation:

- ✓ Ensure that fan and tube lights are switched on in every examination room. Choose classrooms with sufficient natural light.

Seating Arrangements:

- ✓ Maintain a distance of three feet between two students. Arrange benches appropriately considering the age of the students.

Notification to Utilities:

- ✓ Inform the GEB (Gujarat Electricity Board) about the date and time of the examination to ensure uninterrupted power supply.

Display of Information:

- ✓ Display students' seat numbers, block numbers, and subject details on the notice board.

Room Allocation Details:

- ✓ Clearly mark seat numbers and provide subject details in each examination room.

Provision of Water:

- ✓ According to Krantiguru Shyamji Krishnavarma Kutch University Circular No. 30/15-16 dated 16/2/2016, ensure that watermen visit every classroom to provide water during the examination.

Time Management:

- ✓ Ring the bell after every hour of the ongoing examination and announce the last 15 minutes to students.

Matter of Guidance Regarding Depositing in Record Room After Completion of Assessment Work

Instructions for Coordinators:

Format of Submission:

- ✓ The coordinator should submit information and letters only in the prescribed format.

Identification on Answer Book Bundles:

- ✓ Clearly indicate the name of the examination, name of the subject, and month and year of the examination on each Answer book bundle.

Bundle Number on Answer Books:

- ✓ Mark the bundle number on each " Answer Books' bundle.

Packaging of Bundles:

- ✓ Each bundle of "Answer Books 'should be tied with a binding cord or packed in a box if available.

Packaging Restrictions:

- ✓ Do not deposit loose papers, loose bundles of papers, bundles tied with rubber bands, or papers in cover packing at the record room.

Handling of Special Cases:

- ✓ Separate records of re-assessment, re-checking, or copy cases. Submit these records to the employee responsible for related operations. Ensure that these Answer book records are filed appropriately in the Record Room.

Points to Be taken in to consideration by Examiner/Chairman Before setting the Question Paper:

Sr. No	Particulars	Yes/ No
1	I have set/checked the paper provided by the university only.	
2	The title of the paper is appropriate	
3	I have correctly mentioned the code, time, pattern (regular/external), etc., above the paper.	
4	All the details in point 3 are mentioned in M.M.S.	
5	The structure of the paper is appropriate as per paper style.	
6	The paper adheres to the syllabus prescribed by the Board of Studies (BOS).	
7	Is this an old paper being reused? Is chairman appointed. (Any other instructions provided?)	
8	The difficulty level of the paper is appropriate for the age of the students.	
9	A blueprint of the paper has been prepared before setting.	
10	I have referred to the syllabus while drafting the paper.	
11	The total marks allocated to the paper are correct structurally.	
12	Spelling errors, grammar mistakes, etc., in the paper are correct	
13	The instructions given in the paper will be understandable by the students.	
14	Graphs/pictures included in the paper are appropriate.	
15	Calculations, if any, have been checked for accuracy.	
16	Tables, if applicable, are correctly placed in the paper.	
17	An answer key for the paper has been prepared.	
18	Does the content of the paper align with previous papers?	
19	Are Options (A,B,C,D) appropriate ? Mostly all options are similar.	
20	Does any question potentially offend religious sentiments, creed, caste, or provoke caste politics? (Handle with caution)	
21	Is the paper adequately testing knowledge, comprehension, and application skills?	
22	Page numbers are indicated in the paper (e.g., 1/3, 2/3, 3/3).	
23	I have reviewed the paper twice after drafting to ensure legibility.	
24	Is the timing of setting the paper appropriate? (considering mental health aspects)	
25	Have considerations been made regarding who is around while setting the paper?	
26	Have the paper been stored properly after finalizing it?	
27	Have rough drafts been deleted from the computer after printing the paper?	
28	Have rough draft papers been disposed of properly?	
29	Have discussions about the paper been kept confidential?	
30	A copy of the final paper has been retained.	
31	Do I have sufficient understanding of the old/new course?	
32	Have reference books been used appropriately in preparing the paper?	
33	Was the paper prepared with consideration to classroom dynamics or focused solely on the syllabus?	
34	Is the Question paper signed?	
35	Has Gujarati been translated directly from Google Translator? Is the translation appropriate?	

Examiner/Chairman Name

Examiner/Chairman Signature

Examination Reform in Universities

Online Services for Students

- ✓ Students can now access the following forms and information online through their university ID:
- ✓ Exam Form and Fee Submission: Students can fill out and submit their exam forms and fees online.
- ✓ Hall Ticket and Exam Notifications: Hall tickets are available through the student ID, and exam notifications are sent via SMS.
- ✓ Online Results and Notifications: Examination results can be checked online, with result announcements also communicated through SMS.
- ✓ Re-checking and Re-assessment: Students can submit re-checking and re-assessment forms and fees online, with results accessible through their ID.
- ✓ RTI Form Submission: RTI forms and fees can be filled and submitted online.
- ✓ Degree Forms and Fee Submission: Degree-related forms and fees can also be completed online.

Supplementary Examination

- ✓ Kutch University has been conducting supplementary examinations for Semester 5 and 6 over the past year. This initiative aims to ensure that students do not lose an entire academic year.

Secured Remote Paper Delivery (SRPD)

- ✓ The SRPD method distributes question papers electronically to exam centers at the time of examination, ensuring complete confidentiality. This method is secure, time-efficient, and cost-effective. Kutch University successfully implemented SRPD for the recent B.B.A./B.C.A. examinations and is considering full adoption of this method next year.

Question Paper Printing Operation

- ✓ Question papers are printed at a private press. Details are provided to the press in a digital online format using MMS Coding. The press delivers the question papers in subject-wise, center-wise, and block-wise sealed packs, which are opened only at the time of examination to maintain complete confidentiality.

Barcode Sticker System

- ✓ All operations, from conducting exams to declaring results, are managed using a barcode sticker system. This system ensures confidentiality and transparency throughout the examination and result declaration process.

Result Declaration Operations

- ✓ Currently, the assessment center and data entry center at Kutch University function under a centralized system. This has improved the accuracy of results and expedited the result declaration process.

Mark Sheet Printing Operations

- ✓ Mark sheets are printed by private presses and bundled college-wise. For external students, the mark sheets are pre-packaged with individual addresses, ensuring quick delivery to students.

5yr Road map of University

- ✓ A separate building of Examination Department
- ✓ Setting of own university press
- ✓ SRPD Adoption of Secured Remote Paper Delivery Method.
- ✓ Fully Digitized
- ✓ Organization of blue print seminar of question papers so that same structural weightage and difficulty level is maintained and the mistakes in question paper can be reduced.
- ✓ An environment where students can give exams in a relaxed and stress-free environment, a seminar for the same can be organized.
- ✓ Squad members, center coordinator, observer, supervisor should plan a seminar giving guidance related to examination.

Guidelines for Center Coordinator

Matters to be Taken into Consideration by the Center Coordinator

- 1. CCTV Operations:** Ensure that CCTV cameras are operational in all examination rooms. Backup recordings of exam times must be done promptly.
- 2. Staff Identification:** All staff involved in the examination must be provided with and wear an ID card. Ensure that only examinees and authorized staff are present in the examination area during exam times.
- 3. Paper Seal Verification:** Upon receiving examination papers, check the seal on the cover. Report any defects immediately to the university.
- 4. Paper Verification:** Verify that all required papers are received according to the provided list. Keep the papers in the locked room for second session in a strong room. Report any missing papers to the university immediately.
- 5. Paper Opening Protocol:** Open the covers of the papers 15 minutes before the examination in the presence of the observer.
- 6. Prohibition on Photography:** Do not allow any mobile phones to be used to photograph the papers.
- 7. Mobile Phone Usage:** Examination center staff should refrain from using mobile phones. Only the Center coordinator, Observer may use a mobile phone in exceptional circumstances. All other staff members must deposit their mobile phones in the designated office room.
- 8. Student Restrictions:** Students are not allowed to enter the examination center, examination hall, or any related areas with mobile phones or unnecessary literature.
- 9. Post-Examination Protocol:** Seal all cover sheets 30 minutes after the completion of the examination in the presence of the observer, following proper instructions.
- 10. Access Control:** Ensure that only staff engaged in the examination have access to all rooms used during the examination.

Guidelines for Observers

Responsibilities and Conduct for Observers

1. **Attendance:** The observer shall remain at the examination center at all times during the examination period.
2. **Mobile Phone Usage:** The observer should refrain from using a mobile phone.
3. **Signature and Time Sheet:** The observer must take and maintain the signature and time sheet provided at the paper center.
4. **Monitoring Suspicious Activity:** The observer should ensure no suspicious activity occurs at the examination center and report any such activity to the university immediately.
5. **Reporting:** Submit a report of the examination center duties performed, in a sealed cover, to the university.
6. **Representation:** The observer acts as the representative of the Vice-Chancellor, supervising all examination center activities to ensure adherence to university norms.
7. **Supervision and Instructions:** The observer should supervise all three examinations and provide necessary instructions to the center and its senior supervisors, participating in all operations.
8. **Arrival and Supervision:** The observer must arrive at the center 45 minutes before the exam begins to supervise the counting and distribution of question papers.
9. **Collaboration:** The observer should work politely and accurately with the principal, senior supervisors, and staff of the center.
10. **Inspection:** During the examination, the observer may inspect all blocks, toilets, offices, and any other areas as per university rules, and can order any unauthorized person to leave the center.
11. **Preventing Malpractices:** The university aims to eliminate malpractices in examinations. The observer, along with senior and junior supervisors, is jointly responsible for ensuring that no malpractice occurs and for reporting any incidents as per university rules.
12. **Reporting Non-Compliance:** The observer must report to the Vice-Chancellor regarding any centers or staff not adhering to examination protocols.
13. **Maintaining Decorum:** Ensure no unnecessary stress is placed on examinees, observers, or staff, and that the principal's demeanor is maintained. If full cooperation is not received or the examination's integrity is compromised, report this directly to the Vice-Chancellor in a polite but firm manner.
14. **Handling Issues:** If any problems arise at the center, stay with the senior supervisor and, if necessary, contact the university or the police. Provide a written report to the university regarding any issues or disciplinary actions taken.
15. **Familiarization with Policies:** The observer is expected to study all circulars and instructions from the examination administration to ensure compliance.

Convocation

As part of the pre-preparation for the KSKV Kachchh University Convocation, the following procedures are to be undertaken by the Examination Department. The entire process, from the beginning to the end of the Convocation, is outlined in the table below. This document is submitted for approval and guidance to proceed with the necessary actions.

No.	Details (work done)	Date	Yes / No
1	Notification/Advertisement for filling Degree form		
2	To finalize Dates for filling Degree form		
3	Fixing the date for filling the form with late fee		
4	Determine the format for filling the form and the process for non-digital degree forms		
5	Preparing invitation cards for guests and Raj Bhavan		
6	Assigning tasks to all university staff and departments for Convocation		
7	Organizing a meeting to discuss the Convocation proceedings		
8	Issuing and processing all tenders related to Convocation within the time limit		
9	Sending invitation letters to all colleges and attending students to ensure maximum attendance		
10	Preparing a minute-to-minute schedule for Raj Bhavan and then University booklet is to be prepared, including the number of students according to discipline		
11	Preparing the list of gold medalists and rank certificate recipients		
12	Sending invitation letters to gold medalists		
13	Verifying filled degree forms		
14	Preparing booklets, including printing and typing operations, showing the number of degrees minute-by-minute		
15	Sending a letter to seek approval for the Convocation date from the Governor of Gujarat.		
16	Proofreading and verifying the degree forms		
17	Scheduling the date for the Honorable Governor of Gujarat to sign all degrees and the subsequent signing of all certificates at Gandhinagar Press		
18	Preparing a list of guests to attend the Convocation		
19	Including corrected and duplicate degrees in the final print		
20	Discussing the distribution of degrees post-Convocation, with special emphasis on organization		

The approximate timetable for the above pre-Convocation activities has been fixed.

This document is submitted for approval and guidance.

Students Related Facilities

Exam Department, KSKV Kachchh University

Timings: 11:00 AM to 02:00 PM and 03:00 PM to 03:45 PM

Duplicate Mark Sheet

Submission Requirements:

Submit an affidavit or FIR for the duplicate marksheet. The affidavit/FIR must include the following details:

NAME OF STUDENT, COURSE FY. B.COM.	PRN: 2012032700026342, REGULAR JUNE 2016	YEAR: OCT NOV_2019 SEMESTER-2 SEAT NO.: 233322
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Procedure:

- ✓ Fill out the required form and obtain a challan.
- ✓ Pay ₹100 per mark sheet at the bank after filling the form.
- ✓ Regular students can collect the duplicate mark sheet from their college within 1 month; External students from the university.
- ✓ A soft copy(internet) of the mark sheet can be provided to the student if required while submitting the filled form.

Correction of Incorrect Name or Spelling / No Photograph

Submission Requirements:

- ✓ Regular students must make corrections on the college portal.
- ✓ External students should make corrections on the portal of the alternate department (Room No. 114) and obtain a print of the correction request.

Procedure:

- ✓ Submit all original marksheets with the incorrect name or spelling along with the correction printout.
- ✓ Fill out the required form and obtain the fee payment challan.
- ✓ Pay ₹100 per marksheet at the bank and submit the form.
- ✓ Corrected marksheets should be collected within 1 month from the college for regular students and from the university for external students.

Correction of INCOMPLETE/WITHHOLD in Mark Sheet

Submission Requirements:

- ✓ Obtain and fill out the required form.
- ✓ Submit the original mark sheet of Semester-6.
- ✓ Include a copy or internet copy of the mark sheet for the last KT passed along with the form.

Procedure:

- ✓ Revised marksheets should be collected within 1 month from the college for regular students and from the university for external students.
- ✓ A net copy of the mark sheet can be provided to the student if required while submitting the form.

Correction of EHB Status in Mark Sheet

Submission Requirements:

- ✓ Obtain and fill out the required form.
- ✓ Submit the original mark sheet of the semester having EHB status along with the form.

Procedure:

- ✓ Revised marksheets should be collected within 1 month from the college for regular students and from the university for temporary students.
- ✓ A internet copy of the mark sheet can be provided to the student if required while submitting the form.

Improvement in Re-Assessment/Re-Packing

Procedure:

- ✓ Marks revised through re-assessment/re-packing will be declared in the online result.
- ✓ Obtain the new mark sheet within 1 month from the college for regular students and from the university for external students.

Other Improvements or Applications

Procedure:

- ✓ For any other corrections, write an application and forward it to the Examination Department, Room No. 108, along with the necessary supporting documents.

Standard Operating Procedure (SOP) for Evaluation of UG Semester-1 NEP-2020 Examination

Subject: SOP for Evaluation of UG Sem.-01 NEP-2020 Exam

Reference: Executive Council Resolution No-19 dated 30/12/2023

✓ The UG Semester-1 NEP-2020 examination was organized by Kutch University on 29/12/2023. The evaluation of AEC/SEC/VAC-1 Answer books dated 07/11/2023 will be conducted at the center level as per Academic Council meeting Resolution No-05. The following SOP outlines the procedures for the assessment of performance at the center level:

1. **Centralized Paper Clusters**: Examination papers will be clustered and checked at the central level.
2. **Bundle Assessment**: Papers will be in pack of 50-50, with bundle numbers assigned for assessment.
3. **Appointment of Center Convener**: The Center Convener will be appointed and informed to the Controller of Examinations.
4. **Principal's Role**: The assessment work will be conducted by the principal (Convener) upon confirmation.
5. **Daily Assessment Quota**: A minimum of 150 and up to 200 papers of 25 marks each must be checked daily. For distances greater than 8 km, conveyance will be provided as per university rules. The nearest college will receive Rs. 120 for conveyance.
6. **Evaluation Payment**: Teachers will be paid Rs. 10 per copy of 25 marks. The principal will receive Rs. 2 per item as administrative expenses.
7. **Bundle Number Assignment**: Bundle numbers must be assigned. For example, if there are 2000 downloads of papers, they will be divided as follows: α (1 TO 50), (51 TO 100), etc., with corresponding numbers assigned.
8. **Start Date**: The evaluation process should begin the day after the completion of the examination and be reported to the controller of Examination.
9. **Principal's Supervision**: Assessment must be conducted under the observation of the principal.
10. **Balance Sheet Verification**: Ensure the sums on the balance sheet are correct or not.
11. **Documentation**: Teacher's Name/Comm, Administrative Expenses Voucher, Examination Performance Report, Present Absent Report, TA/DA Report along with a letter should be deposited at the Receiving Center.

12. **Faculty Assignment:** Papers should be assessed by faculty members involved in academic work and having AEC/SEC/VAC paper assessment experience from Kutch University recognized faculty. If no such faculty is available, send the papers to the adjacent center with the Controller of Examinations' approval.
13. **Pilot Project:** The evaluation of NEP-2020 UG Sem-01 will be conducted as a pilot project. Based on the review, the assessment process for the next semester will be done.
14. **Mandatory Signatures:** Teachers must sign and write their names on the Answer books.
15. **Centralized Assessment Location:** Assessment should be conducted centrally at the college. Wages will not be provided for assessment done at the office or home.
16. **Paper Storage:** A copy of the completed question paper should be kept at the center for evaluation. The extract should be stored securely.
17. **Timely Completion:** The assessment work must be completed within the stipulated time limit.
18. **Submission of Verification Details:** Details of the subject-wise checked Answer books must be submitted to the Controller of Examinations.
19. **Privacy and Security:** Assessment should be conducted in a place where privacy is maintained, and CCTV cameras are installed.
20. **Completion Report:** After the entire operation is completed, a report should be submitted to the Controller of Examination.
21. **Checked Answerbook Submission:** The checked Answerbooks will be taken to the University. The Center will report the completion of the work to the Controller of Examinations.

Subject: Implementation of SOP for NEP Semester-02 (2024)
Examination

Subject: Implementation of the SOP for NEP Semester-02 Examination

Reference:

1. Meeting on 08/03/2024 with Principals/Chairmen of Government and Grant-in-Aid Colleges under the Chairmanship of Hon'ble Chancellor.
2. NEP-2020 letter No.P.V/2024/04 dated 01/01/2024.

Instructions:

1. Paper Assessment Locations:

- Two-credit papers are to be assessed at the examination centre.
- Four-credit papers are to be assessed at Government/Granted Examination Center 52 (e.g., Answer sheets of Commerce at Vani Vinayak College).

2. Storage of Papers:

- Papers should be kept in a storeroom with CCTV cameras.
- A watchman should be present.
- Question papers should be kept during off-hours.

3. Supervision:

- All operations should be conducted privately and under the guidance of the Principal/Convener.

4. Assessment Timeline:

- Assessment must be completed within three days.

5. Evaluation Points:

- Two-credit papers: Minimum 150, maximum 200 points.
- Four-credit papers: Minimum 80, maximum 120 points.

6. Payment for Evaluation:

- Two-credit, 25-marker paper: Rs. 6.
- Three-credit, 40-marker paper: Rs. 9.
- Four-credit, 50-marker paper: Rs. 12.

7. Transportation:

- The Convenor's private vehicle can be used to deliver question papers.
- Petrol vehicle: Rs. 11 per km.

- Diesel vehicle: Rs. 10 per km.
- CNG vehicle: Rs. 6 per km.
- Administrative expenses: Rs. 2 per km.

8. Question Paper Handling:

- No barcode shall be affixed; use a khaki sticker instead.
- The exam department will provide the question paper before the examination according to the cluster.
- The Convenor will handle the distribution and return of question papers.

9. Sealed Question Paper Packets:

- Check and accept the packets (bundles) of sealed question papers.
- Keep the packets in a locked place with CCTV surveillance.
- Maintain a movement register and submit CCTV footage to the Director of Examination.

10. Examination Day Arrangements:

- Ensure sealed question paper packets arrive at the examination centre 30 minutes before the exam starts.
- After the exam, ensure the safe return of answer sheets to the centre with proper security.

11. Submission Receipts:

- Provide paper-wise submission receipts to the observer and deposit the duplicate copy in the examination department.

12. Appointment of Observers:

- The principal will appoint observers from the college level.

13. Assessment Distribution:

- Assessment will be done by splitting bundles 50-50 and giving a bundle number.

14. Center Convener:

- Appoint the Center Convener and inform the Controller of Examinations.
- The principal (Convenor) will oversee the assessment.

15. Bundle Numbering:

- Bundle numbers must be provided (e.g., A (1 TO 50), B (51 TO 100), C (1 TO 50)).

16. Evaluation Process Start:

- Begin the evaluation process the day after the examination ends and report to the controller of Examination.

17. Unused Pages Verification:

- Ensure students cross out unused pages and the block supervisor verifies this.

18. Submission of Reports:

- Submit the teacher's name/amount, administrative expenses voucher, examination performance report, present-absent report, and TA/DA report to the receiving centre.

19. Evaluator Requirements:

- Papers should be evaluated by professors of Kutch University. If unavailable, forward papers to the adjoining centre and report to the Controller of Examinations.

20. Pilot Project:

- The assessment of NEP-2020 UG Sem-02 will be a pilot project. Future assessments will be decided based on the review.

21. Signature on Answer books:

- Professors must write their signatures and names on the Answer book.

22. Centralized Assessment:

- Assessment should be done centrally at the college. Assessment at the college office or home is not allowed.

23. Copy Retention:

- Keep a copy of the completed paper at the centre for evaluation.

24. Storage Room:

- Keep the extract in the storage room.

25. Time Limit:

- Complete the assessment within the time limit.

26. Submission of Verification Details:

- Submit verification details of the subject-wise checked Answer books to the Controller of Examinations.

27. Privacy and Security:

- Assessments should be done in a private place with CCTV cameras.

28. Completion Report:

- Provide a report to the Controller of Examination after completing the entire operation.

29. Checked Copies:

- Bring the checked copies to the university and report the completion of the work to the Controller of Examinations.

Subject: Implementation of SOP for NEP Semester-02 (2024)
Exam Strong Room

Reference:

Meeting with Principals/Chairman of Government and Grant-in-Aid Colleges under the Chairmanship of Hon'ble Chancellor on 08/03/2024.

NEP-2020 letter No./2024/04 dated 01/01/2024 as per SOP.

Instructions of Hon'ble Chancellor on 22/04/2024.

- ✓ In regard to the above subject and reference, K.S.K.V. Kutch University NEP Semester-02 examinations commencing from 03/04/2024 will follow the SOP outlined below for the receipt, evaluation, and storage of question papers and answer sheets at the college/department level.

1. Assessment of Two-Credit Papers:

- ✓ Two-credit papers will be assessed at the examination center.
- ✓ Prepare the mark sheet according to the seat numbers and send it to Kutch University.
- ✓ Submit the prepared mark sheet in a sealed cover with the signatures of the verifier, Acharya/Center Convener/Responsible person, and the college seal.

2. Distribution of Question Papers:

- ✓ A master copy of the question paper for two-credit subjects will be sent as per the number of students at your exam center.
- ✓ This process should be kept confidential. The university will pay Rs. 1 per student for this service, for which a proper bill/voucher must be submitted.

3. Storage of Four-Credit Papers:

- ✓ Answer sheets of the four-credit papers should be packed and stored in the strong room along with the question paper covers as per the date.
- ✓ Different packs should be made according to the faculty of this quorum. The consignment note should include the following table:

Order	Faculty	Semester	Subject	Paper Code	Total answer book	Total bundle	Remarks

4. Collection of Answer Sheets:

- ✓ An employee from the Cluster College should accompany the university vehicle to collect the answer sheets of the four-credit papers.

NEP-2020 Examination Structure:

Krantiguru Shyamji Krishnaverma University of Kutch All Principals, Post Graduate Buildings and College Principals are informed that as per NEP-2020, the structure of internal examination in arts, commerce, and science disciplines will be as follows from PUG Semester-01 onwards.

- ✓ The course will carry 50 percent marks in Semester and Evaluation (SEE).
- ✓ The cadet course of SEE will be two hours for 4 credit courses and 1 hour for 2 credit courses.
- ✓ Attendance of the student in each head of internal examination of Arts, Commerce and Science shall be compulsory.
- ✓ If the student is not present then the student will be given one chance as per the rules of the University.
- ✓ Continuous and Comprehensive Evaluation
- ✓ Internal Evaluation Scheme for Theory Courses

Faculty: Arts and Commerce

Marks	Detail
5	Attendance
10	Assignment
10	Unit Test/Group Discussion/Other
25	Internal Written Examination

Faculty: Science

Internal Theory Test 35 marks distribution

Marks	Detail
5	attendance
10	Assignment/Seminar/Unit Test/Group Discussion/Other
20	Internal Written Examination (Online/Offline)

Practical Examination (Internal and University - Examination 25 marks Distribution)

Marks	Detail
15	Internal Practical Examination conducted by the College (at the end of the semester)
10	Internal Practical Examination conducted by the University (at the end of the semester)

Marks	Maximum Marks	Minimum Passing Mark
VAC AEC/SEC	25	9
MAJOR/MINOR	50	18
TOTAL	10	36

Practical Exam

Faculty: - Science

Internal Theory Test 35 marks distribution

25 Marks Per Paper (10 UA = 15 CA)

UA-10 Marks (As per Syllabus)

CA-15 Marks (As per Syllabus)

UA-10 (4 Mark Passing)

Total Marks	Marks	Detail College Assessment
35	20	Internal Written Examination (Online/Offline)
	10	Assignment/Seminar/Unit Test/Group Discussion/Other
	5	attendance

Practical Examination (25 marks division of internal and university examination)

TH/PR	UA/CA	Total Mark	Passing Mark (36%)	Exam Time
TH	UA	40	14	2 Hrs
	CA	35	13	
PR	UA	10	04	1 Hrs
	CA	15	05	

Letter Grades and Grade Points

As per SOP Item No. 3, the relative grading system assesses students' performance within the same category. It ranks students into classes based on their relative level of achievement. This system specifies a weighted average of marks across all semesters, considering students' interests and their performance in each course.

Letter Grade	Grade Point	Marks (In %)
O (Outstanding)	10	96.0-100
A+ (Excellent)	9	86.0-95.9
A (Very Good)	8	76.0-85.9
B+ (Good)	7	66.0-75.9
B (Above Average)	6	56.0-65.9
C (Average)	5	46.0-55.9
P (Pass)	4	36.0-45.9
F (Fail)	0	Below 36.0
AB (Absent)	0	Absent

Semester Grade Point Average (SGPA)

SGPA is a measure of a student's performance in a given semester based on grades obtained in that period of study.

Calculation of SGPA:

SGPA is calculated by multiplying the number of credits (C_i) with the grade points (G_i) obtained by the student in each course (i), summing these values across all courses passed, and then dividing by the total number of credits ($\sum C_i$).

Mathematically, $SGPA (S_i) = \frac{\sum (C_i * G_i)}{\sum C_i}$

Where:

S_i is the SGPA for I th the course,

C_i is the number of credits of I th the course, and

G_i is the grade points obtained by the student in I th the course.

Form for calculation of SGPA

Semester	Course	Credit	Letter Grade	Grade Point	Credit Point
1	Course 1	3	0	10	3 X 10 = 30
1	Course 2	4	A	8	4 X 8=32
1	Course 3	3	A+	9	3 X 9=27
1	Course 4	4	B	6	4X6=24
1	Course 5	3	B+	7	3X7=21
		17			137
SGPA					134/17=7.88

Cumulative Grade Point Average (CGPA)

- ✓ CGPA reflects a student's overall performance across all courses taken since the beginning of their academic program.

Calculation of CGPA:

CGPA is computed by dividing the sum of the products of semester SGPA (S_i) and total credits (C_i) for each semester by the sum of total credits ($\sum C_i$).

Mathematically, $CGPA = \frac{\sum (C_i * S_i)}{\sum C_i}$

Where:

S_i is the SGPA of the i th semester,

C_i is the total number of credits in that semester.

This calculation provides a comprehensive measure of the student's academic achievement throughout their program.

Semester	Credit	SGPA	Sum of Credits and SGPA
1	18	8.2	18 X 8.2=147.6
2	18	7.9	18 X 7.9=142.2
3	20	8.3	20 X 8.3=166.0
4	22	8.6	22 X 8.6=189.2
5	18	8.1	18 X 8.1=145.8
6	22	8.5	22 X 8.5=187.0
	118		977.8
CGPA			977.8/118=8.29

Academic Policies and Procedures:

SGPA and CGPA Calculation and Reporting:

SGPA and CGPA will be rounded up to two decimal places and recorded on the transcript.

Transcripts will be issued for each semester based on SGPA, along with a consolidated transcript reflecting overall performance.

Choice Based Credit System (CBCS):

- ✓ A student enrolled in an undergraduate (UG) program under CBCS can opt for a four-year UG program.
- ✓ Higher Educational Institutions (HEIs) may offer bridge courses to familiarize students with specific courses.

Minimum Marks Requirement for Passing:

- ✓ Students must secure minimum marks separately in Continuous Comprehensive Evaluation (CCE) (Internal) and Semester End Examination (SEE) to pass a subject.
- ✓ If a student fails in internal assessment, they must fill the university examination form and update new internal marks online for the next examination.

Experimental Work in Science (B.Sc.):

- ✓ Experimental work in Science will be graded based on understanding, approach to experiment, observational skills, oral examination (Viva), calculations, accuracy, and journal.

Eligibility Criteria for SEE:

- ✓ To be eligible for SEE, a student must maintain a minimum of 70% attendance in each course/subject.
- ✓ No pending disciplinary actions should be against the student.

Maximum Duration of UG Course:

- ✓ The maximum duration of the UG course is seven years from the date of admission.
- ✓ A student failing in any semester can seek admission in the next semester.

Grievance Committee for Internal Marks:

- ✓ Each college must establish a Grievance Committee for Internal Marks consisting of:
- ✓ Chairman (Acharya/Principal)
- ✓ Senior Professor (Member),
- ✓ Relevant Subject Teacher (Member),
- ✓ Senior Lady Faculty Member,
- ✓ Member from SC/ST/SEBC cell.

Publication of Internal Marks:

- ✓ Internal marks must be displayed on the notice board for student access.

Transfer Policy:

- ✓ A student can transfer to another college or university:
- ✓ After passing semesters 1 and 2 for transfer to semester 3.
- ✓ After clearing semesters 3 and 4 for transfer to semester 5.
- ✓ Similar rules apply for subsequent semesters; all semesters must be passed to qualify for transfer.

NEP is applicable for Semester 1 From 2023-24, For B.A., B.C.A., B.Sc., B. Com reg, B.B.A., M.B.A. Int., M.Sc. (CA &IT) (Int)

University Act/Statutes

KSKV Kachchh University Statutes And Act : https://www.kskvku.ac.in/uni_act.php		
1	University Act Notification (14-10-24)	https://www.kskvku.ac.in/WebFiles/University_Comman_Act.pdf
2	Common Act Updated (19-10-24)	https://www.kskvku.ac.in/WebFiles/Uni_Act.pdf
3	University Statutes	https://www.kskvku.ac.in/WebFiles/University_Comman_Statutes.pdf
4	University Act (Old)	https://www.kskvku.ac.in/WebFiles/KACHCHH%20UNIVERSITY%20ACT%20ENGLISH.pdf